

**FINDON PARISH COUNCIL  
34 NORMANDY LANE  
EAST PRESTON VILLAGE  
WEST SUSSEX BN16 1LY**

**TO: ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the remote Meeting of Findon Parish Council (FPC) to be held on **Monday 1 February 2021 at 7.30pm** for the purpose of transacting the following business.

THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
REMOTELY – SEE END OF AGENDA FOR DETAILS

**Miss Fiona MacLeod  
Clerk to the Parish Council  
26/1/2021**

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**AGENDA**

- 21.1 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**
- 21.2 CHAIRMAN'S ANNOUNCEMENTS**
- 21.3 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**  
Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.  
The interest should be declared by stating:  
a) the item you have the interest in  
b) whether it is a personal interest and the nature of the interest  
c) whether it is also a prejudicial/pecuniary interest  
d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time  
Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.
- 21.4 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD 7/12/2020**
- 21.5 UPDATE ON IMPLEMENTATION OF ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA**  
To note the update report.
- 21.6 TO RECEIVE VERBAL REPORTS FROM WEST SUSSEX COUNTY COUNCIL (WSCC) AND ARUN DISTRICT COUNCIL (ADC) COUNCILLORS**
- 21.7 PUBLIC QUESTION TIME OF UP TO FIFTEEN MINUTES**  
The Question Time is the only opportunity for the public to address the meeting, make representations, answer questions and give evidence in respect of any item within the remit of the Council, and not limited to matters of the agenda for that meeting. (Standing Order 1d). Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.
- 21.8 FINDON VILLAGE HALL EXTENSION**  
To consider a progress report regarding a Public Works Loan and any items for ratification. There will also be the opportunity for councillors to address questions to Roger Stone, Chairman of the Findon Village Hall Trust.
- 21.9 PRECEPT/BUDGET FOR 2021/22**  
To approve the Findon Parish Council precept/budget.
- 21.10 CLERKS REPORT**  
To note the report and consider any items for ratification.

**21.11 REPORTS FROM FPC COMMITTEES FOR NOTING/RATIFYING**

- a) Planning
- b) Finance & Governance

**21.12 REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES FOR NOTING/RATIFYING**

- a) Homewood Play Area Working Group (report to consider preferred supplier)
- b) 3-5 Year Strategic Plan review Working Group
- c) Open Spaces Working Group
- d) Village parking/speeding Working Group
- e) Trees Working Group
- f) Bridleways and footpaths Working Group
- g) Allotment Gardens
- h) Nepcote Green Pond
- i) Community Resilience Plan for Findon (incorporating the Improving our Places and Spaces Supporting Resilient Communities)
- j) Assets of Community Value
- k) Village Hall Trust
- l) Findon Village Pre-School
- m) Joint Eastern Arun Area Committee (JEAAC)
- n) Nepcote Green Charitable Trust (NGCT)

**21.13 FINANCE**

- a) To note Receipts and Bank Reconciliation as circulated
- b) To approve Payments as circulated
- c) To approve two additional cheque signatories
- d) Update on BACS payments

**21.14 ITEMS TO BE REFERRED TO NEXT AGENDA**

**MEMBERS OF THE PUBLIC TO DIAL 0213 8555465 MEETING ID REF 284 543 335#**

## Agenda Item 21.9

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>1 February 2021</b>
From	<b>Fiona MacLeod, Clerk</b>
Title of Report	<b>Precept/budget for 2021/22</b>
Purpose of Report	<b>To consider and approve the precept/budget for 2021/22</b>

### **1. Precept/budget proposals**

- 1.1 A remote informal discussion of the draft working documents was undertaken by members of the Finance & Governance (F&G) Committee on 21 January 2021. Further refinement has taken place and the updated Budget/Precept and Summary Position documents for consideration and approval by Findon Parish Council (FPC) on 1 February 2021 are attached as Appendices 1 and 2 and include comments/assumptions for ease of reference. The documents have been compiled by the Clerk in consultation with councillors and are based on the previous years budgeted expenditure, and the current and projected expenditure up to year end (31 March 2021).
- 1.2 Consideration in the proposed budget/precept calculations has been given to whether a precept amount should be included for the 2021/22 figures to cover any Public Works Loan (PWL) borrowing should FPC apply for a Loan regarding the completion of the Findon Village Hall extension. It was felt that, as this was still in the investigation/due diligence stage and subject to receiving positive consultation results from the village, that an amount be allocated in FPC Reserves again rather than the Precept for the 2021/22 financial year.
- 1.3 As 2020 has been such an unusual year for everyone in the parish and continues to be so in 2021 due to COVID 19 restrictions and lockdowns, it has not been possible for FPC to spend as much as planned against every budget line or initiative . However, FPC drew from its built up Reserves for the replacement fencing on Nepcote Green and emergency tree management work totalling £21k during 2020. In the circumstances, FPC may wish to consider to not increase the precept from £47k for 2021/22
- 1.4 The precept for 2020/21 is £47.71pa per Band D household based on a tax base of 985 households. Arun District Council (ADC) has calculated that the tax base for 2021/22 is 976. ADC use a report from its Revenues system that lists all the dwellings at that particular point in time on the valuation list. The report provides a tax base figure which is then adjusted for any new dwellings in the pipeline and it can also increase/decrease due to changes in discounts, reliefs or exemptions. In addition, the final figures are based on Band D equivalents and therefore numbers may look lower if houses are in Bands A-C rather than D-H.
- 1.5 Using the ADC tax base of 976 and based on the precept remaining at £47k, my understanding is that this would equate to an increase of £0.44pa.

### **2. For approval by full Council**

- 2.1 That the Precept/budget table and Summary Position detailed in Appendices 1 and 2 of the report be approved.
- 2.2 That a precept request of £47k for 2021/22 be sent to Arun District Council on 2 February 2021.

Cost	Precept 2020/21	Projected Costs 2020/21 # COVID restrictions in place all financial year	Proposed Figures 2021/22	Comments and Assumptions
<b>Administration</b>				
Insurance	£2,100.00	£1,755.00	£1,800.00	3 year fixed premium from Sept 2020 and assuming no new FPC assets
Cllr Expenses	£150.00	£45.00	£75.00	provision for travel costs re meetings etc
Chairman allowance	£150.00	£100.00	£150.00	eg costs towards Annual Parish Meeting
SALC/NALC/ Subscriptions	£690.00	£686.00	£700.00	WSALC/NALC 2021/22 subs £701.
Training courses	£1,000.00	£100.00	£500.00	assume face to face training resumes
Audit fees	£750.00	£742.00	£750.00	
Clerks salary, tax	£11,500.00	£10,162.00	£12,000.00	pay review due
Clerks expenses	£450.00	£350.00	£450.00	no increase
Clrks storage	£260.00	£260.00	£300.00	no increase since pre 2014
Gen Admin Expns	£750.00	£350.00	£350.00	includes all cartridges, stamps, paper etc
BT Services	£1,000.00	£2,000.00	£1,000.00	dispute with BT re cloud services being resolved
Electrical supply	£230.00	£300.00	£300.00	
Web site	£3,200.00	£3,600.00	£3,200.00	ongoing web site management, IT Support incl GDPR, licences, emails. Setting up remote meetings etc
room hire	£900.00	£85.00	£450.00	dependant on Hall availability and ongoing COVID restrictions
Local Housing Needs Survey	£0.00	£0.00	£3,000.00	to be carried out by AiRS as agreed by FPC. Additional £3k added to Reserves.
Legal costs/prof fees	£1,000.00	£2,469.00	£1,000.00	Professional fees for PWL activities 2020/21. See also amount in Reserves 2020/21
<b>Sub TOTALS</b>	<b>£24,130.00</b>	<b>£23,004.00</b>	<b>£26,025.00</b>	
<b>Open Spaces</b>				
Well railings	£500.00	£87.00	£0.00	Restoration project completed
Grass cuts NG/verges	£7,500.00	£7,000.00	£7,500.00	Include 10 x cuts each for Pond Green and rear of Village Hall @ £50 each per cut, 7 x cuts of non A24 grass verges @£400 per cut, and Nepcote Green as required @£250 per cut.

Financial Year 2021/22

Agenda item 21.9 Appendix 2

Summary Position

Opening Balance April 2020	£66,106.72	CA & DA
precept rec'd	£47,000.00	
gross total	<b>£113,106.72</b>	
Less expected expenditure 2020/21	<b>£68,644.00</b>	includes £14500.00 replacement fencing, £3480.00 Pre-School roof, £6450.00 tree work, £2300.00 PWL prof services (incl VAT)
Less expected funded project expenditure 2020/21	<b>£8,688.00</b>	Operation Watershed incl VAT
net total	<b>£35,774.72</b>	
Estimated Receipts 2020/21 excl precept	£2,000.00	incl Sheep Fair fencing contribution
Project grants received 2020/21	£38,740.00	Op Watershed net of VAT, SDNPA CIL award £31.5k#
Estimated Balance 31/03/21	<b>£76,514.72</b>	
Expenditure precept budget for year 2020/21	£38,381.00	from precept table
net total 2020/21	<b>£38,133.72</b>	
<b>Reserves C/F</b>		
Pre School building maintenance	£2,500.00	
Tree Fund	£3,500.00	
Allotments	£450.00	
Parking and Speeding Working Group future costs	£1,000.00	in collaboration with WSCC/SDNPA
Nepcote Green pond restoration	£1,000.00	
Homewood play area Phase 1	£5,000.00	
Contingency for PWL repayment	£4,000.00	
PWL professional services	£10,000.00	
post COVID Strategic Plan projects (tbc)	£5,000.00	
Housing Needs Survey (Action in Rural Sussex)	£3,000.00	
Parish on Line set up/management	£2,500.00	
	<b>£37,950.00</b>	
April 2021 estimated CA starting balance	<b>£183.72</b>	
<b>Precept required</b>	<b>£47,000.00</b>	

# SDNPA CIL may need to be awarded in phases over three years  
 For approval by Findon Parish Council 1 February 2021

## Agenda Item 21.10

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>1 February 2021</b>
From	<b>Fiona MacLeod, Clerk</b>
Title of Report	<b>Clerk's report on items not covered elsewhere on the Agenda</b>
Purpose of Report	<b>To note/consider</b>

### **1. Updates for noting**

- 1.1 I have finally made progress with the BT Cloud dispute and now have a dedicated contact with BT Local Business who understands the ongoing telephony issues and unacceptable call charges. If the Council agrees, I will arrange for a new contract with BT Business for an upgrade to a fibre connection for £31.95pm exc VAT and will include BT Superfast Essential Broadband, BT Business Line, and a brand new BT Business Smart Hub. Currently FPC pays £46.30pm and usage of circa £100.00pm exc VAT. Calls over the Cloud will be free. In addition, BT will look to refund the excessive usage charges since the original contract was signed.
- 1.2 Littlehampton Community Fridge (LCF) on Tour has been trialled since August 2020 and currently have three 'stops' on the Tour every Wednesday afternoon. LCF saved 75 tonnes of good surplus food going to landfill in 2020. Excess food is donated by businesses such as supermarkets, other organisation or members of the public. The Tour is open to anyone to come and take home five items to use and save them being wasted. I have been to have a look at the Tour hosted by East Preston Parish Council councillors and volunteers and it is proving popular, with residents able to make donations should they wish. Details can be found out [www.faredivide.org.uk](http://www.faredivide.org.uk)

### **2. Issues for consideration/ratification by full Council**

- 2.1 Councillors are asked to consider/ratify the following items:
- 2.2 Is FPC happy for me to progress the BT Business upgrade contract at a cost of £31.95pm exc VAT as per para 1.1 ? There is a lead time of 2-3 weeks once the contract has been signed.
- 2.3 Would FPC wish to contact LCF with a view to holding a Tour in Findon as per para 1.2 (subject to a suitable location being available and councillors available to help) ?
- 2.4 Councillors will recall that Maureen Chaffe, Processmatters2, ran a remote Parish On Line session on 10 December 2020 which was very well received and would be of considerable benefit to FPC. Would FPC wish to contact Maureen to discuss in more detail the charges for setting up the various levels of layers and ongoing software management charges and bring to a future meeting ?

**Agenda Item 21.11a**

Report to **Findon Parish Council**  
Meeting Date **1 February 2021**  
From **Cllr Cathrine Gear, Chair of Planning Committee**  
Title of Report **Planning matters arising since 21 January 2021**  
Purpose of Report **To note**

**1. Updates for noting**

**1.1 SDNP/20/04921/HOUS – 10 the Oval, Findon**

Planning consent has been granted subject to a number of conditions including:

- Garage to be for solely for vehicular parking incidental to occupation and enjoyment of 10 The Oval. Not to be used for nor in connection with any commercial trade or business purposes. Not be converted into habitable accommodation inc., domestic workshop, games room and similar uses without prior written consent of LPA.
- Cycle storage to be implemented prior to occupation and retained thereafter.
- Roof lantern to be fitted with low transmittance glazing and electric timed black out blinds to be retained and maintained in perpetuity.

**1.2 SDNP/20/04117/HOUS – 8 Cross Lane**

Applicant has withdrawn the application – no reason published.

## Agenda Item 21.12a

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>1 February 2021</b>
From	<b>Cllr Sean Smith</b>
Title of Report	<b>Homewood Play Area Proposal</b>
Purpose of Report	<b>To select supplier</b>

### **1. Updates for noting**

- 1.1 Findon Parish Council (FPC) would normally require three comparative bids as part of our tender process but have been unsuccessful on multiple occasions in obtaining a third bid.
- 1.2 There are two bids in for refurbishment of the Homewood Play Area available for councillors to review on the Teams platform in preparation for the meeting outlining what will be delivered and the total cost.
  - Supplier A total cost £31,330.00 plus VAT; and
  - Supplier B total cost £31,246.00 plus VAT
- 1.3 The proposal is to select a preferred supplier from the two bids received. Our funds are of course a grant rather than a precept and as such we have slightly more leeway.
- 1.4 Our grant is time limited and as such FPC therefore needs to progress the program. To move forward the proposal, instead of consulting village residents it will be to seek feedback on the choice using a simple precis of the proposal and a defined reply window to the FPC website or direct to the Clerk. COVID lockdown and probable future restrictions have ruled out physical public open meetings.

### **2. Issues for consideration/approval by full Council**

- 2.1 To approve the preferred supplier to take the Homewood Play Area initiative forward.

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>1 February 2021</b>
From	<b>Cllr Robin Carr</b>
Title of Report	<b>Update on Open Spaces</b>
Purpose of Report	<b>To note/consider/approve</b>

**1. Updates for noting**

- 1.1 Working Party: Sadly, it has been necessary with the latest COVID lockdown restrictions for me to suspend the activities of the Working Party (the Findon Village Volunteers). However, in two cases, for safety reasons, it has been necessary to deal with urgent clearance work (trees in a dangerous condition having fallen across footpaths) and the work was carried out by a single member of the group.
- 1.2 Tree Planting: the tree planting approved at the October 2020 Findon Parish Council (FPC) meeting has been carried out on Nepcote Green, North Wood, Pond Green and in the area next to the Village Hall (approx. 25 trees).
- 1.3 A24 Road Drainage: the good news is that at long last clearance of blocked road drains on the A24 was carried out during the week commencing 18 January 2021. Having spoken to the teams involved I was told that the work is unlikely to be totally effective because the numerous soakaways particularly between the Findon Roundabout and North End are more than 30 years old, which means they cease to work properly. The team explained that when they syphon the water out of such soakaways the ground around it is so saturated that water seeps back in from outside the soakaway. Overall, something of a losing battle but we need to keep 'plugging away'.
- 1.4 Incursion onto FPC land : FPC responded rapidly to an incursion by contractors working for the owner of fields north of North Wood. This involved them digging up the surface of the area belonging to FPC between Nepcote Lane and the neighbour's gate, widening it and laying down a hard surface. This action appears, in Law, to amount to a serious trespass and nuisance . As a result, the Clerk arranged for an urgent letter to be 'hand delivered' to the owner. Both the FPC letter and the email in response from the owner have been circulated to councillors and guidance is awaited from the South Downs National Park Authority (SDNPA) Enforcement Officer regarding his view on any enforcement issues.

**2. Issues for consideration/approval by full Council**

- 2.1 The hedge at the northern boundary of North Green requires cutting. This would normally be arranged by the Sheep Fair as part of its grounds preparation, however, as councillors are aware, the Sheep Fair was cancelled in 2020 due to COVID restrictions and the hedge was not cut. A C Gardens (Sussex) have quoted £288.00 incl VAT to do this work and approval is sought for this.

**To:** Findon Parish Council

**Agenda item 21.12g**

**From:** Councillor Cathrine Gear

**Date:** 1 February 2021

**Re:** Findon Village Hall Trust (FVHT) Meeting 28 January 2021

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Main points discussed at the meeting were as follows:

- FVHT agreed to produce a leaflet advertising the vacancies for Secretary and Bookings Secretary with members of the Trust delivering them to households in the Village.
- FVHT Chair's statement to the Village to be issued to Angus Watts and Judith Davies on 29<sup>th</sup> January 2021 out of courtesy and thereafter published as widely as possible. Too late for February Findon News but notice of it together with a link to website to be inserted in March edition.
- FVHT had emailed the Electoral Officer regarding Findon residents having to travel to Clapham and Patching Village Hall to register their votes in the May local elections and clarified that Findon Village Hall was available for them to hire.
- Members agreed to scale back the equipment in the kitchen of the extension to reduce costs including that of upgrading the electricity supply. Now to comprise hot water boiler, domestic type dishwasher, microwave and fridge which can be run on the existing 45-amp supply.
- FVHT discussed the reasons behind the proposal to change the status of the charity to CIO and the process involved. These were issued to members following the meeting along with a draft constitution mirroring the Charity Commission template and incorporating the spirit of the original constitution. Members present approved the proposal in principle.
- The Booking Secretary had received an enquiry regarding hiring the car park for a pizza van to be sited therein every Saturday evening. After due consideration this had been turned down to avoid any detrimental impact on local pubs, future weekend hiring of the hall and disturbance to nearby residents. The organiser of the Wednesday evening yoga group has relocated so that slot will be available when the Hall re-opens. Another enquiry received was for a wedding in 2022.
- The Treasurer had circulated an income and expenditure account prior to the meeting and reported that an application for a government grant was being pursued. FVHT Chair requested a cash flow forecast be compiled. The current independent auditor was considered expensive and a lower cost alternative is to be sought prior to the year-end August 2021.
- Flooring in the foyer has been an issue for some time and is being investigated. Having removed the floor covering it appears not to be because of a leaking pipe but rather an accumulation of water over a period possibly because the edges were not sealed and ingress from floor mopping had occurred. The area seems to have dried out now and all rotten wood removed and burned. Anti-fungal treatment to be applied. It was proposed to lay a temporary chipboard floor that could be regularly lifted to check that no water was accumulating again.
- All available numbers at the Findon Village Supporters Club (200 Club) year end in November had been resold so the Club was fully subscribed for the year to November 2021. A cheque for £2000 had been presented to the Hall. Regular monthly draws were continuing, and it was hoped the twice-yearly social evenings for members would be able to resume this year.
- A register of weekly Hall checks to be maintained. The Treasurer agreed to undertake such.

**Agenda item 21.13 a**

Receipts

Date	Dec-20											
	Receipt ID	From	Details	Precept	Interest	Allotment Gardens	Sheep Fair	Xmas lights	Open Spaces	Op W/Shed	Misc	Total Receipts
				47000.00	11.93	255.00	100.00	0.00	1500.00	7240.00	600.00	56706.93
29/12/20	cr	HSBC	interest		0.25							0.25
				47000.00	12.18	255.00	100.00	0.00	1500.00	7240.00	600.00	56707.18

Payments

Date	Dec-20															
	Pmnt ID	Paid to	Details	Salary & Tax	Admin	BT & SSE	Grants	Subs	Open Spaces	Public Works Loan	Operation Watershed	Xmas lights	COVID 19	Sheep Fair	Web site and Teams	Total Payments
				7098.00	3700.76	1719.48	2720.00	686.09	26559.84	702.05	8688.00	0.00	120.00	519.78	3405.36	55919.36
01/12/20	101211	HMRC	Clerk Nov tax	178.20												178.20
	101212	F MacLeod	Clerk Nov salary	712.90												712.90
	101213	F MacLeod	Clerk Nov expenses		13.50											13.50
	101214	F MacLeod	Clerk storage		65.00											65.00
07/12/20	101215	A C Gardens (Sussex) Ltd	tree felling						1440.00							1440.00
11/12/20	101216	Findon Village Pre School	Glebe Land electrical supply		100.00											100.00
	101217	SJTB PTA	Elf Trail		25.00											25.00
	101219	Baqus Group	prof services							1125.00						1125.00
21/12/20	DD	SSE	electrical supply			27.91										27.91
				7989.10	3904.26	1747.39	2720.00	686.09	27999.84	1827.05	8688.00	0.00	120.00	519.78	3405.36	59606.87

**Bank reconciliation**

Balance	as at 31/12/2020	Balance	B/forward	66192.29
	CA	32047.48	Receipts	0.25
	DA	30599.55	Payments	3687.51
		<b><u>62647.03</u></b>		<b><u>62505.03</u></b>
Uncl'd chqs	1161, 1216, 1217	<b>142.00</b>		
		<b><u>62505.03</u></b>		

Agenda item 21.13 b January 2021

Payments retrospective/approval total £3687.51

Date	Jan-21															
	Pmnt ID	Paid to	Details	Salary & Tax	Admin	BT & SSE	Grants	Subs	Open Spaces	Public Works Loan	Operation Watershed	Xmas lights	COVID 19	Sheep Fair	Web site and Teams	Total Payments
				7989.10	3904.26	1747.39	2720.00	686.09	27999.84	1827.05	8688.00	0.00	120.00	519.78	3405.36	59606.87
04/01/21	101218	S Smith			98.12											98.12
	101220	L Martin	Planning searches		18.00											18.00
	101221	HMRC	Clerk Dec tax	178.20												178.20
	101222	F MacLeod	Clerk Dec salary	712.90												712.90
	101223	F MacLeod	Clerk Dec exps		35.85											35.85
13/01/21	101224	Victoria Holland Architecture Ltd	prof services							524.78						524.78
	101225	D Chaffe	prof services												120.00	120.00
	101226	Sussex Manures	gritting						852.00							852.00
	101227	C Gear	expenses		27.54											27.54
				8880.20	4083.77	1747.39	2720.00	686.09	28851.84	2351.83	8688.00	0.00	120.00	519.78	3525.36	62174.26

Please note that there is no bank reconcillation or other non-cheque payments on this table due to the meeting being held on Monday 1 February.

**Agenda Item  
21.5**

Report to **Findon Parish Council**  
 Meeting Date **1 February 2021**  
 From **Fiona MacLeod, Clerk**  
 Title of Report **Previous actions not covered elsewhere on the Agenda**  
 Purpose of Report **To note during the period of COVID 19 lockdown/restrictions**

**1. Updates for noting**

20.12	Clerk to liaise with Findon Village Hall re potential use of flagpole as part of Protocol	Carried forward
20.34	<ul style="list-style-type: none"> <li>• Review of Standing Orders/Financial Regs</li> <li>• Cllr Smith to write article in Findon News re Community Transport scheme</li> </ul>	To be taken to future Finance & Governance Committee meeting  Carried forward
20.36	a) Mobile Information Unit visit to be confirmed Cllr Gear	Carried forward
20.128	<ul style="list-style-type: none"> <li>• Dog waste bin and Stable Lane monitoring</li> </ul>	Carried forward
20.130 a)	WSCC to be contacted re the untidy village square improvements	Carried forward
20.141	Termination of Renewal Agreement	Completed
20.142	Winter Management Plan	Completed
20.144	Strategic Plan circulation	Completed
20.146 j	Open Spaces resolutions	Completed

BUDGET/PRECEPT FOR 2021/2022

Cost	Precept 2020/21	Projected Costs 2020/21 # COVID restrictions in place all financial year	Proposed Figures 2021/22	Comments and Assumptions
Winter Maintenance	£3,000.00	£2,000.00	£3,000.00	variable costs dependent on weather
Traffic and Speeding	£1,000.00	£0.00	£1,000.00	previously TEP, now an FPC Working Group
volunteer equipment	£750.00	£450.00	£500.00	purchase/lease
Pond Green	£1,000.00	£0.00	£0.00	on hold during COVID restrictions
Nepcote Green fencing	£3,000.00	£0.00	£0.00	completed built up Reserves/Sheep Fair contribution
Community Resilience	£0.00	£120.00	£100.00	COVID related spend
gully and drains clearance	£0.00	£0.00	£3,000.00	assume working with Drainline and no contribution from WSCC
Nepcote Green pond	£0.00	£0.00	£500.00	restoration project
General incl mower, OS equip maint, bins	£1,500.00	£2,000.00	£1,300.00	
<b>Sub TOTALS</b>	<b>£18,250.00</b>	<b>£11,657.00</b>	<b>£16,900.00</b>	
<b>Grants</b>				
St John the Baptist Clock maintenance	£200.00	£200.00	£200.00	
School PTA	£500.00	£750.00	£500.00	
Friends of SJTB Church	£700.00	£700.00	£700.00	
Pre-School	£1,500.00	£1,000.00	£1,500.00	
Findon Village Hall Trust	£500.00	£0.00	£500.00	
Swimming Pool	£500.00	£0.00	£500.00	
Xmas lighting	£400.00	£800.00	£400.00	included additional replacement lighting
St John the Baptist Church PCC	£700.00	£0.00	£0.00	
Village football club	£0.00	£270.00	£250.00	
Lambstails	£100.00	£0.00	£100.00	
<b>Sub TOTALS</b>	<b>£5,100.00</b>	<b>£3,720.00</b>	<b>£4,650.00</b>	

For approval by Findon Parish Council 1 February 2021.

Cost	Precept 2020/21	Projected Costs 2020/21 # COVID restrictions in place all financial year	Proposed Figures 2021/22	Comments and Assumptions
		£38,381.00	£47,575.00	
<b>Total</b>	<b>£47,480.00</b>	<b>£38,381.00</b>	<b>£47,575.00</b>	2021/22 precept £47000.00

Projected spend for 2020/21 lower than precept due to COVID restrictions and lockdowns in place from March 2020. Built up FPC Reserves funds were used for emergency tree felling and replacement of Nepcote Green fencing amounting to £21k.