

**FINDON PARISH COUNCIL  
34 NORMANDY LANE  
EAST PRESTON VILLAGE  
WEST SUSSEX BN16 1LY**

**TO: ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the remote Meeting of Findon Parish Council (FPC) to be held on **Wednesday 24 March 2021 at 7.30pm** for the purpose of transacting the following business.

THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND REMOTELY – SEE END OF AGENDA FOR DETAILS.

Please note that this is a rescheduled Council meeting as the original meeting on 15 March 2021 was unable to take place due to the Teams remote platform world outage.

**Miss Fiona MacLeod  
Clerk to the Parish Council  
18/3/2021**

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**AGENDA**

**21.15 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**

**21.16 CHAIRMAN'S ANNOUNCEMENTS**

**21.17 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.

The interest should be declared by stating:

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest
- d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

**21.18 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD 1/2/2021**

**21.19 UPDATE ON IMPLEMENTATION OF ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA**

To note the update report.

**21.20 TO RECEIVE VERBAL REPORTS FROM WEST SUSSEX COUNTY COUNCIL (WSCC) AND ARUN DISTRICT COUNCIL (ADC) COUNCILLORS**

**21.21 PUBLIC QUESTION TIME OF UP TO FIFTEEN MINUTES**

The Question Time is the only opportunity for the public to address the meeting, make representations, answer questions and give evidence in respect of any item within the remit of the Council, and not limited to matters of the agenda for that meeting. (Standing Order 1d). Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

**21.22 FINDON VILLAGE HALL EXTENSION**

To consider a progress report regarding a Public Works Loan and any items for ratification/approval.

**21.23 HOMEWOOD PLAY AREA**

To consider a progress report and any items for ratification/approval.

**21.24 PARISH ON LINE MAPPING**

To consider the report and approve costs.

- 21.25 HIT THE DOWNS EVENT JULY 2021**  
To consider documentation for the event.
- 21.26 INCREASE IN DOG FOULING IN FINDON**  
To consider options available to reduce incidences.
- 21.27 CLERKS REPORT**  
To note the report and consider any items for ratification including future membership of the West Sussex Assoc of Local Councils.
- 21.28 REPORTS FROM FPC COMMITTEES FOR NOTING/RATIFYING**  
a) Planning  
b) Finance & Governance
- 21.29 REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES FOR NOTING/RATIFYING**  
a) 3-5 Year Strategic Plan review Working Group  
b) Open Spaces Working Group  
c) Village parking/speeding Working Group  
d) Trees Working Group  
e) Allotment Gardens  
f) Nephcote Green Pond  
g) Village Hall Trust
- 21.30 FINANCE**  
a) To note Receipts and Bank Reconciliation as circulated  
b) To approve Payments as circulated  
d) Update on BACS payments and additional cheque signatories  
e) Approval to set up Direct Debit for Land Registry searches
- 21.31 ITEMS TO BE REFERRED TO NEXT AGENDA**

**MEMBERS OF THE PUBLIC TO DIAL 0213 8555465 MEETING ID REF 103 936 22#**

**Agenda Item  
21.19**

Report to **Findon Parish Council**  
 Meeting Date **15 March 2021**  
 From **Fiona MacLeod, Clerk**  
 Title of Report **Previous actions not covered elsewhere on the Agenda**  
 Purpose of Report **To note during the period of COVID 19 lockdown/restrictions**

**1. Updates for noting**

20.12	Clerk to liaise with Findon Village Hall re potential use of flagpole as part of Protocol	Carried forward
20.34	<ul style="list-style-type: none"> <li>• Review of Standing Orders/Financial Regs</li> <li>• Cllr Smith to write article in Findon News re Community Transport scheme</li> </ul>	To be taken to future Finance & Governance Committee meeting  Carried forward
20.36	a) Mobile Information Unit visit to be confirmed Cllr Gear	Carried forward
20.128	<ul style="list-style-type: none"> <li>• Dog waste bin and Stable Lane monitoring</li> </ul>	Included in 21.16
20.130 a) 21.12 d)	WSCC to be contacted re the untidy village square improvements	Completed
21.6	Letter of support to Andrew Griffith, MP re proposed A24 cycle path	Completed
21.9	Precept 2021/22	Completed
21.10	BT Business upgrade	In progress

**To: All Councillors**

**From: Councillor Gear**

**Date: 15 March 2021**

**Re: Update Report - Findon Village Hall and Public Works Loan Process**

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The working party comprising councillors Gear, Carr, Martin and Gilbert met with Trevor Leggo, Sussex and Surrey Assoc of Local Councils (SSALC), at a Teams meeting on Monday 1 March 2021 to seek advice on the actions necessary to progress a Public Works Loan Boards (PWLB) application.

Key points arising were:

- Trevor Leggo very kindly shared documents from Wivelsfield Parish Council's recent PWLB application relating to improvements at their Village Hall, which would serve as a template for Findon Parish Council (FPC);
- Trevor Leggo suggested FPC approach Nigel Lynn CEO at Arun District Council (ADC) and the South Downs National Park Authority (SDNPA) to apply for CIL funding;
- Document all the benefits to the local community arising from a fully functioning Village Hall and how it supports Findon to be a self-reliant community;
- Decide most appropriate strategy for an initial 'testing support' consultation exercise bearing in mind current COVID restrictions, i.e., no public meetings or letter boxing. The recommendation is:
  - ❖ A poster campaign via local shops, pubs, notice boards, FPC website, Village website, Findon Village Hall website, social media etc. Article in Findon News with voting slip attached and link to FPC website enabling those who prefer it to vote online. Voting slips to be returned to receptacles in local shops and/or post box at Village Hall.
- Utilise Survey Monkey or similar for final village wide consultation against final costings and impact on Band D Council Tax, this being a more cost-effective method for the Village when compared to a Village Poll charged by Arun at a £1 per head of population. Alternatively, should COVID restrictions permit at the time leaflet drop every household as well with link to online survey and facility to return voting slips to local shops and/or post box at Village Hall;
- Draft comprehensive FAQs to inform residents and support the consultation process;
- Investigate possibility of utilising a Surveyor rather than Architect to produce a fully costed specification to take to tender. Working party to speak to Phil Daventry, BACCUS, and Victoria Holland about this approach. Councillor Gilbert to oversee production of the specification. Suggested as the best approach because of current delays in processing of PWBLs (three or more months recently) and the limited duration of fixed price tenders;
- The project best fits the PWLB application category 'economic regeneration' as the Hall is the hub of the Village providing a range of activities and facilities on the 'doorstep' thereby reducing need to travel;
- A 50-year re-payment term is recommended as the cost of borrowing is currently low, the interest rate is fixed for the term and the cost of the loan will be spread not just to those residing in the village now but to those moving in who will benefit from the Hall in the future;
- The sum borrowed excludes VAT, therefore the Council needs to be aware of potential cash flow issues arising from the requirement to pay VAT to suppliers in advance of reclaiming it

back from HMRC. FPC Responsible Financial Officer (RFO) to discuss. Legal advice provided through SSALC has confirmed that FPC is able to reclaim the VAT providing it is the party managing the project, in receipt of the invoices and arranging payment of such;

- PWLB application supporting documents will include:
  - ❖ Evidence of funding in place; total cost of project, sums used from FPC reserves to date, amount being borrowed;
  - ❖ Evidence of how the Hall adds value to the community through the range of events and facilities offered;
  - ❖ Detailed breakdown of feedback from first and second consultation exercises;
  - ❖ Copies of news articles relating to Village Hall project from time FPC was asked to get involved in raising funds to enable completion of the build project to date;
  - ❖ Minutes from FPC meetings where matter was discussed and confirming the decision to go to PWLB;
  - ❖ Quantity Surveyor's costed specification and detailed drawing; and
  - ❖ SDNPA planning consent decision and plans.

## Agenda Item 21.24

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>15 March 2021</b>
From	<b>Fiona MacLeod, Clerk</b>
Title of Report	<b>Parish on Line Mapping and management</b>
Purpose of Report	<b>To consider and approve the proposal from Processmatters2</b>

### **1. Background**

- 1.1 Councillors will recall from the Findon Parish Council (FPC) meeting 1 February 2021 that I would contact Maureen Chaffe, Processmatters2, to discuss in more detail the charges for setting up the various levels of layers and ongoing software management charges for this specialist software.
- 1.2 The report attached as Appendix 1 sets out this information for consideration by FPC.
- 1.3 Further levels of complexity could be added as needed, however they could be subject to an additional cost.
- 1.4 A total of £2.5k has been allocated in Reserves for set up and additional work in the financial year 2021/22.

### **2. For approval by full Council**

- 2.1 That Maureen Chaffe, Processmatters2, initially develops and implements all the Proposals detailed in paragraph 3 of her report at a cost of £1100.00 excl VAT.



**Report to** : **Findon Parish Council**  
**Report by** : **Maureen Chaffe**  
**Title of Report** : **Use of Parish Online Mapping**  
**Purpose of Report** : **To provide Councillors with options**  
**Date of Report** : **February 2021**

## **1. Background**

The Parish Council (PC) has licensed access to online mapping through an agreement with the Ordnance Survey. This is provided through a package called Parish Online Mapping (POM).

New developments with the software provide the PC with opportunities to use mapping data to support day to day work and to provide, through the parish website, interactive maps for public use.

## **2. Opportunities**

1. Maps could be made available for use by the Planning and other Committees using the website for ease of use. This has the benefit that Councillors do not have to learn to use the POM system.
2. There is national agreement that mapping data can be used to inform 'big picture' projects such as Civil Protection. Work could be undertaken to input local data into the national system.
3. The system is being used to good effect as a way of managing assets. The PC asset register could be transferred to provide geo-located information which can include reports and images.
4. Maps of interest to the public can be provided via the parish website. This could include public rights of way, defibrillator locations, Listed Buildings etc

### **3 Proposal**

1. Create interactive maps for public use from relevant data sets provided by statutory bodies.

Half a days work to create the web pages and load the data.

2. Create more detailed web pages for use by the various committees.

My suggestion would be that the data sets provided by statutory bodies are loaded first. This would be onto web pages that can be accessed by the public but my suggestion would be that as they would hold much more data they should be 'hidden' on the relevant committee web pages.

Half a days work to create the web pages and load the data.

3. The second stage of the work would be to plot the information that does not currently exist in the mapping system. This would include the 32 Buildings of Special Character in the Parish but could go on to include TPO's, the asset register, allotments, civil protection etc

The first part of this work to map the 32 Buildings of Special Character and create web pages is a days work.

If the PC were minded to then go onto the asset register or any of the other projects these would need to be scoped to understand how much work was needed.

### **4 Conclusion**

Two days work will provide the Parish Council with public facing interactive maps and maps for use by Councillors when debating planning applications.

There is no commitment to undertaking further work but the platform to do so is established and being developed constantly so Councillors can be kept informed of opportunities for further development.



# Quotation

To undertake mapping work as detailed in the proposal.

2 days at £550 per day	Total	£1100
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## Agenda Item 21.25

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>15 March 2021</b>
From	<b>Fiona MacLeod, Clerk</b>
Title of Report	<b>Hit the Downs cycle event 11 July 2021</b>
Purpose of Report	<b>To consider options</b>

### **1. Background**

1.1 The Hit the Downs event is to raise funds for St Barnabas and Chestnut Tree Hospices and is run by Pie Events, an experienced events management organisation ([www.pieevents.co.uk](http://www.pieevents.co.uk)). The event had to be cancelled on two occasions due to COVID. Findon was part of the cycle route that starts in Worthing and Findon Parish Council raised no objection in principle for the use of the northern part of Nephcote Green as a pit stop and cycle route in 2020

1.2 The MD of Pie Events has approached FPC again as the event is now scheduled for 11 July 2021 (subject to COVID restrictions in place) and has sent me the draft updated Risk Assessment, COVID Risk Assessment, route, and map of pit stop on Nephcote Green (as previously circulated to councillors).

1.3 I have asked for the following points of clarification:

- Will portaloos be needed on Nephcote Green and/or Findon Village Hall car park, if so, how many – Pie Events will investigate as these would be provided by the Hospices;
- How many people will be taking part over the staggered cycle route – 600 had signed up for the cancelled event in October 2020;
- How many vehicles are likely to be needed and where would they be parked – less than 10 but would need access to Nephcote Green for three gazebos – Pie Events made aware of the security requirements to access the Green; and
- Will they be providing advice posters well in advance to the event highlighting the COVID secure measures that will be in place to reassure Findon residents – Pie Events will develop a poster.

1.4 Pie Events will contact the Chairman of Findon Village Hall to discuss potential to use Hall for car parking/pitstop.

1.5 The Senior Events Manager at Pie Events has been asked if he can attend the FPC May meeting to update on progress, provide more detailed information and answer any questions.

### **2. Decision for consideration by full Council**

2.1 Subject to all COVID secure measures etc in place, does FPC agree in principle to the use of Nephcote Green as described above ?

## Agenda Item 21.26

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>15 March 2021</b>
From	<b>Fiona MacLeod, Clerk</b>
Title of Report	<b>Increase in dog fouling in Findon</b>
Purpose of Report	<b>To consider options</b>

### **1. Background**

- 1.1 Over the last 12 months there has been a nationwide surge in dog ownership and subsequently an increase in dog walking activity. A consequence of this is the rise in cases of dog fouling and dog poo bags not disposed of correctly. The issue of dog fouling is not new to Findon or elsewhere but has been exacerbated since the COVID restrictions came into being in 2020.
- 1.2 At least one local resident walks round the parish picking up dog poo bags from branches, bushes etc and placing them in the Arun District Council (ADC) dog bins, and other residents have raised concerns regarding the increase in dog fouling.
- 1.3 ADC no longer provides dog bins and any additional bins would have to be paid for by Findon Parish Council (FPC). Attached as Appendix 1 to this report is a report taken to the March 2018 FPC meeting when FPC resolved to carry out a publicity campaign and contact the ADC Dog Warden in light of the high costs involved. The cost of a new dog bin was circa £500.00 and the cost of ADC emptying/maintaining a new bin was £300.00 pa at that time.
- 1.4 It is my understanding the ADC Dog Warden would only be able to take action if they were there at the time the offence occurred. A Fixed Penalty Notice of £80.00 could be issued. Dog fouling hotspots can now reported on line via the following link [General Cleaning Request : Privacy Notice \(arun.gov.uk\)](#)
- 1.5 Dog walkers may not be aware that dog poo bags can be placed in the ADC litter bins if there are no dog bins nearby.

### **2. Issues for consideration/ratification by full Council**

- 2.1 Councillors are asked to consider/ratify the following items:
- 2.2 Develop an inventory of current ADC dog bins and ADC litter bins locations in the parish. Identify problem areas for dog fouling etc and report these online to ADC.
- 2.3 Short term - produce laminated posters to be placed in prominent places with locations of dog/litter bins and related information. ADC Dog Warden to be contacted for advice.
- 2.4 Longer term – the Clerk contact other parishes regarding dog fouling issues, ADC re up to date costings, and identify suitable dog bin providers.

## Agenda Item 18.33

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>5 March 2018</b>
From	<b>Cllr Ball</b>
Title of Report	<b>Dog fouling in Findon</b>
Purpose of Report	<b>To note or discuss/ratify</b>

### 1. Updates for noting

- 1.1 This report has been compiled by Cllr Ball at the request of the Chairman of the Open Spaces Committee and follows a couple of village resident representations made in quick succession.
- 1.2 A quick survey has been conducted to highlight where the issue of dog mess is most prevalent:
  - Nepcote Green including the verges both sides of the lane going up to Cissbury. Signs are erected on the main Green asking for dog owner to pick up.
  - The footpath leading diagonally across the Gallops (between the rail fencing) is particularly bad. I can imagine the “logic” is that people are in the countryside and it doesn’t matter. Frankly the quantity is disgusting and ought to be picked up. (No signs).
  - The footpath leading north from Nepcote Green top car park adjacent to the Gallops. Same “logic” applies probably. (No signs)
  - Pond Green. Signs are erected asking for dog owners to pick up.
  - Upper footpath between Summerfields steps and Convent Gardens junction with Nepcote Lane. Signs are erected asking for dog owners to pick up. Here, additional posters and poo bags were ripped down after less than one day.
  - Northview Terrace where a resident has complained about their pathway and garden being used. Again, posters asking for the practice to stop were ripped down.
  - Green space outside the Limes. (No signs)
  - Monarchs Way between the High St & the A24. (No signs).
  - To a lesser degree, grass verges around the Village. (No signs)
- 1.3 It does seem that all approaches to Nepcote Green are a problem which tends to suggest this is caused by local dog walkers accessing the Green by whatever is their most direct route.

**For Discussion/ Ratification:**

- 2.1. Findon Parish Council should engage with the Arun District Council dog warden to seek advice on how best to combat this.
- 2.2 Consider additional signage in areas not currently marked.
- 2.3 Conduct a publicity campaign to make owners clean up after them. Ally it to our recent success in the Village of the Year appearance on TV. Include posters being displayed the local Vets if they will co-operate.
- 2.4 A name and shame campaign ??

## Agenda Item 21.27

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>15 March 2021</b>
From	<b>Fiona MacLeod, Clerk</b>
Title of Report	<b>Clerk's report on items not covered elsewhere on the Agenda</b>
Purpose of Report	<b>To note/consider/approve</b>

### 1. Updates for noting

- 1.1 Councillors will have seen from various National Assoc of Local Councils (NALC) Bulletins that all local authorities, including parish councils, must return to face to face meetings from 7 May 2021 unless COVID legislation for remote meetings is extended. I raised this at my regular remote Clerk networking session earlier this month and one option mooted was to bring forward any planned parish council meeting post 7 May 2021 to an earlier date (this option was also endorsed by NALC). Findon Parish Council's (FPC) Annual Council Meeting is scheduled for 10 May 2021, when the Chairman, Deputy Chairman, Committee/Outside Bodies/Working Groups are appointed for the ensuing year. As 2021 is not an election year for FPC, the Annual Council Meeting can be held any day in May, so Tuesday 4 May 2021 is the only one available should the legislation not be extended by government.
- 1.2 Councillors will be fully aware of the issues regarding the West Sussex Assoc of Local Councils (WSALC) and Sussex and Surrey Assoc of Local Councils (SSALC) and have seen the documentation (as previously circulated to councillors). The WSALC Board now have several new Directors following its AGM on 25 February 2021, which also agreed that the proposed service arrangements with Hampshire ALC be stopped, and the proposal to work jointly with East Sussex agreed. Cllr Smith is attending a remote forum on Tuesday 9 March 2021 to brief Chairmen and gauge reaction to new proposals before taking them to the Board 11 March 2021 to confirm any new arrangement taking into account any views expressed.
- 1.3 Arun District Council (ADC) is presenting the Local Govt Assoc (LGA) new Model Code of Conduct and recommendations to the full ADC meeting on 17 March 2021 as per the email dated 4 March 2021 (as previously circulated to councillors). I will be attending the ADC Zoom meeting on 25 March 2021 where the new Code will be discussed with Arun Clerks prior to be considered for adoption at a future FPC meeting.
- 1.4 Littlehampton Community Fridge (LCF) on Tour are unable to progress having Findon as a proposed Tour location at the present time. This is due to demand outstripping supply.
- 1.5 The UK government has launched a new £150 million Community Ownership Fund to help ensure that communities across England, Scotland, Wales and Northern Ireland can support and continue benefiting from the local facilities, community assets and amenities most important to them. Community groups will be able to bid for up to £250k matched funding to help them buy or take over local community assets at risk of being lost, to run as community owned businesses. The first bidding round for the Community Ownership Fund will open by June 2021. A full bidding prospectus will be published alongside this. Bids will be accepted from all communities across the UK. In most circumstances, bids should be made from community and voluntary

organisations with formal governance in place, such as a Community Trust. Bids may be considered from groups without formal governance, where there is a clear plan to set up community level governance to take over a facility – funding will be conditional on establishing a suitable governance structure. Local authorities including parish councils will not be eligible to bid. Parish councils may play a role in working with community groups looking to submit a bid. Further details can be found at [Community Ownership Fund - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/organisations/community-ownership-fund)

## **2. Issues for consideration/ratification by full Council**

- 2.1 Councillors are asked to consider/ratify the following items:
- 2.2 If necessary, delegate authority to the Chairman and Clerk to bring forward the FPC Annual Council Meeting to 4 May 2021.
- 2.3 Dependant on the outcome of the WSALC Board meeting on 11 March 2021 and the update from Cllr Smith, to continue with the membership of WSALC.
- 2.4 The Sussex Local magazine regularly reports extracts from the FPC minutes which could be taken out of context of the 'bigger picture'. Would FPC prefer Sussex Local to have a copy of the FPC article published in the monthly Findon News ?

## Agenda Item 21.29 c

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>15 March 2021</b>
From	<b>Cllr Sarah Jewell</b>
Title of Report	<b>Update on Parking/Speeding Working Group</b>
Purpose of Report	<b>To consider/ratify</b>

### **1. Updates for noting following report dated 26.10.2020**

- 1.1 The Parish Council is aware of the many issues raised by parishioners over a period of time relating to speeding and parking within the village. In particular to the lack of adherence to the 20mph speed limit. As a result, there are serious concerns regarding the safety of pedestrians, both young and old, which is also exacerbated by the lack of pavements in some areas of the village.
- 1.2 The Working Group has met twice to discuss the formulation of a cohesive plan for the village noting the various areas of concern.
- 1.3 It was determined by the Working Group to obtain the view of **all** the parishioners and therefore a survey should be undertaken by means of a 'flyer'. A draft is attached as Appendix 1 to the report which would be delivered to all households in the village with a completion date of two weeks. It has not been possible to distribute in view of the Government COVID restrictions on flyers but these will be lifted shortly in view of the Council Elections.
- 1.4 The estimated cost of 1,000 flyers including layout is estimated to be a maximum of £300.00 which would provide for contingency.
- 1.5 The data will be collated, evaluated and form the basis of a cohesive plan for implementation. This will then have to be costed for submission to Arun District Council as well as an appendix to the 3–5 year Strategic Plan for Findon, which requires updating.

### **2. Issues for discussion/ratification by full Council**

- 2.1 Approval of the Parking/Speeding Survey.
- 2.2 Approval of estimated expenditure of £300.00 for layout and printing of the 1,000 flyers to be distributed to all households within the Parish.





## We need your help for a Parking and Speeding Survey in Findon Village

The Parish Council is conducting a survey so that we can see what we MIGHT be able to do about parking and speeding issues across the parish. Whilst we have very limited powers in these areas we are eager to work with Arun District Council and West Sussex County Council to find solutions. This information will help us develop our approach and seek funding. Should you wish to have more space for answering than the survey space allows then please do so on a separate sheet and affix to the survey sheets.

### PARKING

We are aware that there are parking issues at School Hill, The Square and Homewood but knowing when these occur is helpful as well as at other locations.

Where do you live? Just your road name please .....

**If you DO NOT feel there are any issues, please indicate this at the end of the survey as all responses will be evaluated and we thank you for your input.**

### PARKING

1. How many vehicles (cars/vans) are there in your household? .....

2. Do you have a garage that is used for a vehicle? Yes / No

3. Do you have a drive that is used for a vehicle Yes / No

and if so how many park there? .....

4. Do you experience parking difficulties on your road? Yes / No  
If YES please state the difficulty and the time(s) of occurrence

.....

5. Do you experience parking difficulties within Findon Village?

For example,

- a) congestion – where and when?
- b) inconsiderate parking – e.g. junctions / corners – where and when?
- c) other – where and when?

.....

.....

6. Do you see pavement parking? If so where and when?

.....

Some solutions that can be taken – please give us your views on

- a) Restrict parking or just for a number hours
- b) Yellow lines – no parking anytime
- c) New parking areas
- d) Employ a parking enforcement officer paid through an increase in the annual precept

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## SPEEDING

Speeding in the village has been an issue in a number of key locations, notably the High Street and parts of Cross Lane, The Parish Council successfully convinced the Highways Authority to introduce a village wide 20mph speed limit however this has not been an overriding success as the problem continues. The Parish Council is looking at ways of improving this situation by seeking your opinions and suggestions.

Have you direct experience of speeding vehicles in your road?      Yes / No

If so, what type of vehicle?.....

1. Have you experienced problems elsewhere in the village? Yes / No

If so, where?

.....

2. Do you have a view as to whether this was deliberate or unaware speeding?

.....

We are also interested in your suggestions as to possible solutions. Among those being considered are:

Speed watch. (low cost)

Traffic calming (including physical barriers such as planters, speed humps etc).  
(medium cost)

Speed reactive 20mph signs (expensive)

Additional welcome signs on village entry points and / or repeater speed signs on  
the road surface reminding drivers of the 20mph limit (already funded)

Comments.....

.....

May we contact you if we have further questions?

If so, please state name and contact details.

.....

If there is anything else that you consider relevant please use a separate sheet and affix to this survey.

Please return the completed form by one of the following means:

By email to [clerk@findonparishcouncil.gov.uk](mailto:clerk@findonparishcouncil.gov.uk)

By post to ....Clerk to Findon Parish Council,

34 Normandy Lane

East Preston Village BN16 1LY

By dropping it into the Post Office and Butcher village shops ....

Closing date .....

Any personal information such as name, postal address, telephone number, and email address given by you to Findon Parish Council regarding this survey will be retained for six months only. It will not be disclosed to any other third party without your prior permission or unless required to do so by law.

## Agenda Item 21.29b

Report to	<b>Findon Parish Council</b>
Meeting Date	<b>15 March 2021</b>
From	<b>Cllr Robin Carr</b>
Title of Report	<b>Update on Open Spaces</b>
Purpose of Report	<b>To note/consider/approve</b>

### **1. Updates for noting**

- 1.1 Working Party: The activities of the Working Party (The Findon Village Volunteers) remain suspended under current Covid restrictions. A close eye has been maintained on the road drainage work carried out over some 15 days or so along the A24 ( North End to Bost Hill ) and I will be reporting further as to the effectiveness or otherwise of this work. There are issues with three locations where dumping/ depositing of rubbish have been identified and these are being pursued.

### **2. Issues for consideration/approval by full Council**

- 2.1 Good progress has been made regarding the felling of the trees in the high priority group as approved by Findon Parish Council (FPC) on 7th December 2020. This involved ash trees within the Glebeland, some of which we were advised were in a dangerous condition and a threat to the safety of the Preschool, Basketball Court and Village Hall extension. One is relieved that this safety risk is now eliminated. As a result, an extensive area has been opened up and work has been done to clear this of brambles and other undergrowth and the way is now clear to put into effect our Tree Warden's idea to turn the area into something of a copse and to begin planting out 50 or more trees from the FPC nursery (where more than 200 saplings remain) within a matter of days. A path will be left going through the wood and this area could then be used as an open space by walkers. The Council's approval is sought.
- 2.2 Stage 3 of the tree felling programme (the medium priority work) is now due to proceed. This involves the removal of deadwood from a red oak and clearing it away from wires and the removal of cable ties from a sycamore, both on Pond Green. The felling of three ash trees (as advised by our Tree Expert) in the Glebeland close to the southern boundary. This work has gone out to tender and three quotations (excl VAT) have been obtained:  
Contractor A £730 .  
Contractor B £900  
Contractor C £930  
I believe all the contractors are equally competent and capable of doing the work to our satisfaction. Since we are dealing with public money, I am therefore bound to recommend Contractor A. The Council's approval is sought

## Receipts

## Agenda item 21.30 a Jan 2021

Date	Jan-21											
	Receipt ID	From	Details	Precept	Interest	Allotment Gardens	Sheep Fair	Xmas lights	Open Spaces	Op W/Shed	Misc	Total Receipts
				47000.00	12.18	255.00	100.00	0.00	1500.00	7240.00	600.00	56707.18
29/01/21	cr	HSBC	int		0.26							0.26
				47000.00	12.44	255.00	100.00	0.00	1500.00	7240.00	600.00	56707.44

## Payments

Date	Jan-21															
	Pmnt ID	Paid to	Details	Salary & Tax	Admin	BT & SSE	Grants	Subs	Open Spaces	Public Works Loan	Operation Watershed	Xmas lights	COVID 19	Sheep Fair	Web site and Teams	Total Payments
				7989.10	3904.26	1747.39	2720.00	686.09	27999.84	1827.05	8688.00	0.00	120.00	519.78	3405.36	59606.87
04/01/21	101218	S Smith			98.12											98.12
	101220	L Martin	Planning searches		18.00											18.00
	101221	HMRC	Clerk Dec tax	178.20												178.20
	101222	F MacLeod	Clerk Dec salary	712.90												712.90
	101223	F MacLeod	Clerk Dec exps		35.85											35.85
13/01/21	101224	Victoria Holland Architecture Ltd	prof services							524.78						524.78
	101225	D Chaffe	prof services												120.00	120.00
	101226	Sussex Manures	gritting						852.00							852.00
	101227	C Gear	expenses		27.54											27.54
08/01/21	DD	ICO	subs					35.00								35.00
22/01/21	DD	BT Group	services			399.92										399.92
	DD	SSE	electrical supply			29.81										29.81
25/01/21	DD	SECOM PLC	WH alarm						133.25							133.25
				8880.20	4083.77	2177.12	2720.00	721.09	28985.09	2351.83	8688.00	0.00	120.00	519.78	3525.36	62772.24

## Bank reconciliation

Balance as at 31/1/2021		Balance	B/forward	62505.03
CA	28998.23		Receipts	0.26
DA	30599.81		Payments	3165.37
	<b>59598.04</b>			<b>59339.92</b>
Uncl'd chqs 1161, 1216, 1217, 1218, 1220	<b>258.12</b>			
	<b>59339.92</b>			