

**FINDON PARISH COUNCIL
34 NORMANDY LANE
EAST PRESTON VILLAGE
WEST SUSSEX BN16 1LY**

**NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED TO A MEETING OF THE
PARISH COUNCIL PLANNING COMMITTEE**

On Thursday 18 January 2024 at 7.30pm in Nepcote Hall

for the purpose of transacting the following business

THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND.

**Fiona MacLeod
Clerk to the Parish Council
12/1/2024**

AGENDA

P 24.01 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

P 24.02 CHAIRMAN'S ANNOUNCEMENTS

P 24.03 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING 7/12/2023

P 24.04 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.

The interest should be declared by stating:

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest
- d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time.

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

P 24.05 UPDATE ON IMPLEMENTATION OF ACTIONS

To note the update report.

P 24.06 PUBLIC QUESTION TIME

The Question Time is the only opportunity for the public to address the meeting in relation to the business to be transacted at that meeting (Standing Order 1d).

P 24.07 TO CONSIDER THE FOLLOWING APPLICATIONS

- a) **SDNP/23/05202/TPO –20 Convent Gardens, Findon, BN14 0RZ**
T62 – Ash, dismantle as poor vitality possibly related to ash dieback.
- b) **SDNP/23/05136/HOUS – 22 Steep Lane, Findon, BN14 0UE**
Two storey front extension together with minor changes to fenestration and a new balustrade to an existing flat roof.
- c) **SDNP/23/04807/HOUS – 12 The Chase, Findon, BN14 0TT**
Replacement of existing damaged tiles with grey UPVC cladding to front extension.
- d) **SDNP/23/05213/HOUS – The Pigeon House, Muntham Farm, Horsham Road, Findon**
Erection Of a detached garage building.
- e) **SDNP/23/05214/HOUS – The Pigeon House, Muntham Farm, Horsham Road, Findon**
New below ground parking area and replacement roof to main tower.

- f) **SDNP/23/03471/FUL – Car park, The Gallops Ornamental Park, Bost Hill, Salvington, Worthing**
Change of use of an equestrian paddock to a secure dog walking field (AMENDED RED LINE SITE BOUNDARY).
- g) **SDNP/23/05428/HOUS– The Coach House, 2 School Hill, Findon, BN14 0TR**
Addition of privacy trellis on top of garden wall to rear.
- h) **SDNP/23/05429/LIS– The Coach House, 2 School Hill, Findon, BN14 0TR**
Addition of privacy trellis on top of garden wall to rear.

P 24.08 STRATEGY AND POLICY

Arun District Council Gypsy and Traveller Development Plan Document (G&T DPD) - Publication Regulation 19 Consultation.

To consider any response to the Consultation which closes on 7 February 2024.

[Gypsy and Traveller Development Plan Document \(DPD\) | Arun District Council](#)

P 24.09 REVIEW OF THE SDNPA PLANNING APPLICATIONS LIST

To note SDNPA planning decisions since the last Planning Committee meeting.

P 24.10 ITEMS FOR DISCUSSION (AND FUTURE RATIFICATION IF APPROPRIATE) AT A FUTURE MEETING

**Agenda Item
P 24.05**

Report to **Findon Parish Council Planning Committee**
Meeting Date **18 January 2024**
From **Fiona MacLeod, Clerk**
Title of Report **Previous actions not covered elsewhere on the Agenda**
Purpose of Report **To note**

1. Updates for noting

P 23.49	Clerk to contact SDNPA for guidance 12 Downview Road	Carried forward. June 2023 – P 23.69 photos to be taken (SS)
P 23.133 a	SDNP/23/04256/FUL	Response submitted to SDNPA.
P 23.133 b	SDNP/23/04661/HOUS	Response submitted to SDNPA.
P 23.133 c	SDNP/23/04574/TPO	Response submitted to SDNPA.
P 23.133 d	SDNP/23/04376/TPO	Response submitted to SDNPA.
P 23.133 e	SDNP/23/04428/FUL	Response submitted to ADC.

SDNPA – South Downs National Park Authority

ADC – Arun District Council

WSSC – West Sussex County Council

PLANNING APPLICATIONS LIST 2023

Agenda item P 24.09

APP NO	ADDRESS	APPLICATION	Case Officer	Respond by:	FPC response	SDNPA status
SDNP/22/05745/HOUS	2 Nepcote Lane, Findon, BN14 OSE	Proposed garage conversion into Annexe.	Karen Wooden	15 February 2023.	No objection, with Condition	Approved.
SDNP/23/00233/TPO	Access steps East of Summerfields, Findon	Removal of ash tree overhanging public footpath.	Karen Wooden	15 February 2023.	No objection.	Approved.
SDNP/23/00575/FUL	Woodside, Horsham Road, Findon, BN14 ORQ	Creation of tennis court.	Karen Wooden	8 March 2023	No objection.	Approved.
SDNP/23/00390/TPO	Nepcroft, Steep Lane, Findon, BN14 OUE	To remove epicormic, basal and secondary growth from one Lime (Tilia) tree, remove epicormic and secondary growth and reduce crown and spread from second Lime (Tilla) tree.	Karen Wooden	8 March 2023	No objection.	Approved.
SDNP/23/00585/TPO	Woodland south of The Chase, Findon, BN14 OTT	T3 T5 T14 all dead and dangerous and need removing.	Karen Wooden	10 March 2023	No objection.	Application withdrawn March 2023.
SDNP/23/00627/FUL	Tajdar Indian Cuisine, Horsham Road, Findon, BN14 OTF	Conversion of garage to annex accommodation for staff (retrospective).	Karen Wooden	21 March 2023	No objection plus condition.	Approved.
SDNP/23/01024/HOUS	Glymur, 7 The Quadrangle, Findon, BN14 ORB	Loft conversion with raised ridge and dormer to south elevation.	Karen Wooden	13 April 2023	No objection	Approved.
SDNP/23/01096/HOUS	Merrie Mead, Horsham Road, Findon, BN14 OUY	Proposed two storey extension.	Karen Wooden	17 April 2023	No objection	Approved.
SDNP/23/01076/HOUS	4 Steep Close, Findon, BN14 OTD	Erection of detached garage.	Karen Wooden	17 April 2023	No objection	Approved.
SDNP/23/01204/TPO	Woodland south of The Chase	T5 T6 T8 T15 all dead and need removing.	Karen Wooden	20 April 2023	No objection	Approved.

PLANNING APPLICATIONS LIST 2023

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APP NO	ADDRESS	APPLICATION	Case Officer	Respond by:	FPC response	SDNPA status
SDNP/23/01322/HOUS	Findon Court, Findon Road, Findon, BN14 ORA	2no. Two storey extensions together with addition of dormer roofs over existing first floor window on the South and East Elevations.	Karen Wooden	27 April 2023.	No objection subject to bat roost	Approved.
SDNP/23/01178/NMA	Keepers Cottage, Horsham Road, Findon, BN14 ORQ	Non-material Amendment for Planning Consent SDNP/22/02685/HOUS – small increase in extension depth. Window/door amendments(size/positioning). Design change to back door elevation/canopy.	Karen Wooden	24 April 2023.	No objection	Approved.
SDNP/23/01339/HOUS	Westview Terrace, Applewood, Nepcote Lane, Findon, BN14	Re-roofing main house including additional insulation, raising the roof height approx. 70mm, reclad dormer cheeks and fit new solar panels.	Karen Wooden	28 April 2023	No objection	Application withdrawn 23 May 2023.
SDNP/23/01372/LIS	Village House Hotel, The Square, Findon, BN14 OTE	Dismantle existing disused bar/kitchen and relocate an open fronted field shelter at top of garden 5.1m wide 2.6m deep 2.5m highest.	Karen Wooden	26 May 2023	No objection.	Application in progress. Amended location plan submitted 20 June 2023. Decision pending. Application withdrawn 31 August 2023.
SDNP/23/01610/FUL	Cissbury Stables, Nepcote, Findon, BN14 OSR	Erection of new stables and hay store and conversion of existing barn to indoor sand school.	Karen Wooden	31 May 2023	No objection	Approved.
SDNP/23/01838/HOUS	Treetops, Cross Lane, Findon, BN14 OUG	Erection of a single storey rear extension and front porch.	Karen Wooden	12 June 2023	No objection.	Approved.

PLANNING APPLICATIONS LIST 2023

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APP NO	ADDRESS	APPLICATION	Case Officer	Respond by:	FPC response	SDNPA status
SDNP/23/02148/HOUS	Trevose, Paddock Way, Findon, BN14 0TX	Loft extension.	Karen Wooden	27 June 2023	No objection	Approved.
SDNP/23/03097/HOUS	Le Manor, Horsham Road, Findon, BN14 0RH	Single-storey extensions to North and South elevations. Dormer works. Front entrance works. Related works as part of scheme.	Karen Wooden	28 August 2023	No objection	Approved.
SDNP/23/03278/FUL	Land East of Findon Road, Findon	Construction of 2no. new semidetached dwellings with associated parking and landscaping on land to the east of The Vale House.	Richard Ferguson	11 Sept 2023	No objection	Application in progress.
SDNP/23/02427/HOUS	3 Homewood, Findon, BN14 0XA	Loft conversion with rear dormer and front roof lights.	Sam Whitehouse	21 Sept 2023	No objection subject to DNS.	Refused.
SDNP/23/02702/FUL	Telecommunications Mast, 2 West Hill, Findon Road, Findon.	The removal of existing 15m monopole and the installation of a new replacement 22.5m high lattice mast.	Karen Wooden	2 October 2023	No objection	Approved.
SDNP/23/03565/TPO	2 Summerfields, Findon, BN14 0TU.	Crown reduction of G1 by up to 3m; crown thin of remaining crown by up to 15%; removal of epicormic growth to crown break on the 3 Limes; removal of 1 stem from the Field Maple, to balance.	Karen Wooden	5 October 2023	No objection	Approved.
SDNP/23/03471/FUL	Car Park, The Gallops Ornamental Park, Bost Hill, Salvington.	Change of use of an equestrian paddock to a secure dog walking field.	Samuel Bethwaite	20 October 2023	No objection	Application in progress.
SDNP/23/03864/HOUS	High Bank, 45 Cross Lane, Findon, BN14 0UB	Alterations to roof, including insertion of dormers to front and rear, to create habitable space.	Karen Wooden	20 October 2023	No objection	Application in progress.

PLANNING APPLICATIONS LIST 2023

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APP NO	ADDRESS	APPLICATION	Case Officer	Respond by:	FPC response	SDNPA status
SDNP/23/04257/CND	Seven Beeches, 23 School Hill, Findon, BN14 0TR	Variation of Condition 2 relating to planning approval SDNP/22/03452/HOUS for minor amendments to the internal layout and external appearance of the property.	Karen Wooden	14 November 2023	No objection	Approved.
SDNP/23/04307/HOUS	37 Cross Lane, Findon, BN14 0UB	Demolition of existing garage and erection of replacement outbuilding.	Karen Wooden	14 November 2023	No objection in principle	<i>Approved.</i>
SDNP/23/04201/FUL	Village House Hotel, The Square, Findon, BN14 0TE	Retrospective erection of field shelter in garden.	Karen Wooden	15 November 2023	No objection	Approved.
SDNP/23/04308/HOUS	The Downs Stables, Stable Lane, Findon, BN14 0RR	Retrospective replacement of a pitched roof, refurbishment of existing provision of a porch.	Karen Wooden	15 November 2023	No objection	<i>Approved.</i>
SDNP/23/04256/FUL	The Vale House, Findon Road, Findon, BN14 0RA	Retrospective change of use of ancillary outbuildings (C3) to 5no. tourist accommodation units (C1).	Sarah Round	23 November 2023	No objection and supports	<i>Approved.</i>
SDNP/23/04661/HOUS	3 Homewood, Findon, BN14 0XA	The installation of roof lights and solar panels.	Karen Wooden	13 December 2023	No objection	<i>Approved.</i>
SDNP/23/04574/TPO	3 Convent Gardens, Findon, BN14 0RZ	A-remove top of large ash tree. B-group of 5 trees crown lift to 12 clearance of the branches on the North side of the trunks and a 30% reduction in height of the largest sycamore. C-reduction in height of four large sycamores close to Nephote Lane by 30 percent.	Karen Wooden	11 December 2023	No objection	<i>Refused.</i>
SDNP/23/04376/TPO	1 Summerfields, Findon, BN14 0TU	Holly T1- tree is ivy clad and has been heavily altered. Tree was pruned to 3.5m height approximately 10 years ago. Works being requested: tree is currently 7	Karen Wooden	11 December 2023	No objection	<i>Approved.</i>

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		meters in height with 5 meter crown spread. Reduce tree to previous prune points of 3.5m height and round off sides by removing 1 meter from all sides to create a rounded attractive shape.				
SDNP/23/04428/FUL	Findon Garden Centre, Findon Road, Findon, BN14 ORE	Replacement of existing roof.	Sarah Round	22 December 2023	No objection	Application in progress.

PLANNING APPLICATIONS LIST 2024

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APP NO	ADDRESS	APPLICATION	Case Officer	Respond by:	FPC response	SDNPA status
SDNP/23/04807/HOUS	12 The Chase, Findon, BN14 OTT	Replacement of existing damaged tiles with grey UPVC cladding to front elevation.	Karen Wooden	3 Jan 2024	PC meeting 18 Jan 2024	Application in progress.
SDNP/23/05136/HOUS	22 Steep Lane, Findon, BN14 OUE	Two storey front extension together with minor changes to fenestration and a new balustrade to an existing flat roof.	Karen Wooden	8 Jan 2024	PC meeting 18 Jan 2024	Application in progress.
SDNP/23/05202/TPO	20 Convent Gardens, Findon, BN14 ORZ	T62 – Ash, dismantle as poor vitality possible related to ash dieback.	Karen Wooden	9 Jan 2024	PC meeting 18 Jan 2024	Application in progress.
SDNP/23/05213/HOUS	The Pigeon House, Muntham Farm, Horsham Road, Findon	Erection of a detached garage building.	Karen Wooden	11 Jan 2024	PC meeting 18 Jan 2024	Application in progress.
SDNP/23/05214/HOUS	The Pigeon House, Muntham Farm, Horsham Road, Findon	New below ground parking area and replacement roof to main tower.	Karen Wooden	11 Jan 2024	PC meeting 18 Jan 2024	Application in progress.
SDNP/23/03471/FUL	Car Park, The Gallops Ornamental Park, Bost Hill, Salvington, Worthing	Change of use of an equestrian paddock to a secure dog walking field. (amended red line site boundary).	Samuel Bethwaite	23 Jan 2024	PC meeting 18 Jan 2024	Application in progress.
SDNP/23/05428/HOUS	The Coach House, 2 School Hill, Findon, BN14 OTR	Addition of privacy trellis on top of garden wall to the rear.	Karen Wooden	30 Jan 2024	PC meeting 18 Jan 2024	Application in progress.
SDNP/23/05429/LIS	The Coach House, 2 School Hill, Findon, BN14 OTR	Addition of privacy trellis on top of garden wall to the rear.	Karen Wooden	30 Jan 2024	PC meeting 18 Jan 2024	Application in progress.