

**FINDON PARISH COUNCIL  
34 NORMANDY LANE  
EAST PRESTON VILLAGE  
WEST SUSSEX BN16 1LY**

**TO: ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the meeting of Findon Parish Council (FPC) to be held on **Monday 29 July 2024** at **7.30pm** in **Nepcote Hall** for the purpose of transacting the following business.

THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

**Miss Fiona MacLeod  
Clerk to the Parish Council  
23/7/2024**

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**AGENDA**

- 24.77 TO APPOINT A CHAIRMAN FOR THE ENSUING YEAR**
- 24.78 TO APPOINT A DEPUTY CHAIRMAN FOR THE ENSUING YEAR**
- 24.79 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**
- 24.80 CHAIRMAN'S ANNOUNCEMENTS**
- 24.81 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**  
Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.  
The interest should be declared by stating:  
a) the item you have the interest in  
b) whether it is a personal interest and the nature of the interest  
c) whether it is also a prejudicial/pecuniary interest  
d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time  
Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.
- 24.82 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETINGS HELD ON 17 AND 27 JUNE 2024.**
- 24.83 COUNCILLOR CO-OPTION AND VACANCIES**  
To consider co-option to fill vacancies on the Council.
- 24.84 UPDATE ON IMPLEMENTATION OF ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA**  
To note the update report.
- 24.85 TO RECEIVE VERBAL REPORTS FROM WEST SUSSEX COUNTY COUNCIL (WSSC) AND ARUN DISTRICT COUNCIL (ADC) COUNCILLORS**
- 24.86 PUBLIC QUESTION TIME OF UP TO FIFTEEN MINUTES**  
The Question Time is the only opportunity for the public to address the meeting, make representations, answer questions and give evidence in respect of any item within the remit of the Council, and not limited to matters of the agenda for that meeting. (Standing Order 1d). Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.
- 24.87 FINDON VILLAGE WOODLAND PRE-SCHOOL**  
To receive a verbal update on progress.
- 24.88 NORTH VERGE**  
To update on progress and items for ratification.

- 24.89 SHEEP FAIR CONSTITUTION**  
To note progress and any items for ratification/approval
- 24.90 DEFIBRILLATORS FOR THE VILLAGE**  
To note progress.
- 24.91 SOUTH DOWNS NATIONAL PARK AUTHORITY (SDNPA) COMMUNITY INFRASTRUCTURE LEVY (CIL) AWARD**  
To allocate a Councillor to investigate and lead on the CIL award for Findon history interpretation board and Findon history trail if appropriate
- 24.92 PUBLIC WORKS LOAN - USE OF CONTINGENCY FUNDING**  
To consider options.
- 24.93 CLERKS REPORT**  
To note the report and consider any items for ratification/approval.
- 24.94 REPORTS FROM FPC COMMITTEES FOR NOTING/RATIFYING**  
a) Planning  
b) Finance & Governance
- 24.95 REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES FOR NOTING/RATIFYING**  
a) Open Spaces Working Group (to set up a review of the WG scope)  
b) Trees Working Group  
c) Allotment Gardens  
d) Village Hall Trust  
e) Community Resilience Plan  
f) Parking/Village Signage Working Group  
g) Nephote Green Pond Restoration  
h) Assets of Community Value  
i) Wattle House Feasibility Study Working Group  
j) Findon Village Pre-School Portacabin Working Group  
k) Provision of additional litter and dog bins
- 24.96 FINANCE**  
a) To note Receipts and Bank Reconciliations as circulated.  
b) To approve Payments as circulated.
- 24.97 ITEMS TO BE REFERRED TO NEXT AGENDA**