

## Findon Parish Council

### Minutes of the Extraordinary Parish Council Meeting held Thursday 27 June 2024 following the Planning Committee meeting at 7.45pm in Nepcote Hall

**Present:** Cllrs Martin (Chairman), Wilson, Hellett, and Robinson.

**In Attendance:** Clerk Miss F MacLeod and members of the public.

Item No		<u>Action By</u>
<b>24.73</b>	<b>To receive and note apologies for absence</b>	
	Apologies were received and noted from Cllrs Gilbert, Whitby, Kenna, Peskett, and Smith.	
<b>24.74</b>	<b>Declarations of Interest on items on the Agenda</b>	
	None.	
	The Chairman had been made aware that a substantial number of residents would attend the Public Question Time Agenda item regarding the ongoing traveller incursion. With the agreement of Councillors, the approval of the Annual Governance and Accountability Return (AGAR) 2023/24 would be the next item for consideration. The meeting would be then be adjourned to allow the expected residents to arrive.	
<b>24.75</b>	<b>Annual Governance and Accountability Return (AGAR) 2023/24</b>	
	Councillors had reviewed the AGAR documentation, noted the satisfactory Internal Auditor's report (as previously circulated) and thanked the Clerk for her work. <b>Resolved: that</b> <b>1) Findon Parish Council approves Section 1 Annual Governance Statement of 2023/24 and that Section 1 be signed by the Chairman and Clerk/Responsible Financial Officer prior to submission for external audit;</b> <b>2) Findon Parish Council approves Section 2 Accounting Statements of 2023/24 and that Section 2 be signed by the Chairman and Clerk/Responsible Financial Officer prior to submission for external audit;</b> <b>and</b> <b>3) the Clerk sends the completed AGAR documentation to the external auditors, and publishes the relevant documentation on the Notice Boards and web site to meet the required deadlines.</b>	
	The meeting was adjourned from 7.50pm and re-started at 8.10pm	
<b>24.76</b>	<b>Public Question Time (PQT)</b>	
	PQT started at 8.10pm. The Chairman emphasised that the meeting was held to approve the AGAR only, however in light of the number of attendees PQT would be extended beyond the usual 15 minutes. The Chairman provided background information on the current situation/action taken and urged residents to contact Sussex Police quoting incident ref 1271 in line with information on the Parish Council web site. Mr Carr offered to form a group to assist with the future security of the North Verge and was advised that robust fencing would be put in place as planned. The Open Spaces volunteers would clear as much rubbish as possible after the travellers have left the site. Biffa would be instructed by FPC to clear environmental waste. FPC would write a forceful	

Signed:

Dated:

	letter to the Police and Crime Commissioner regarding the ongoing issues and perceived lack of action by Sussex Police. The letter would be published on the FPC website on 28 June 2024. PQT closed at 8.28pm and the meeting was closed.	
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Signed:

Dated: