

**FINDON PARISH COUNCIL
34 NORMANDY LANE
EAST PRESTON VILLAGE
WEST SUSSEX BN16 1LY**

TO: ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the meeting of Findon Parish Council (FPC) to be held on **Monday 9 September 2024** at **7.30pm** in **Nepcote Hall** for the purpose of transacting the following business.

THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

**Miss Fiona MacLeod
Clerk to the Parish Council
3/9/2024**

AGENDA

24.98 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

24.99 CHAIRMAN'S ANNOUNCEMENTS

24.100 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.

The interest should be declared by stating:

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest
- d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

24.101 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 29 JULY 2024.

24.102 UPDATE ON IMPLEMENTATION OF ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA

To note the update report.

24.103 TO RECEIVE VERBAL REPORTS FROM WEST SUSSEX COUNTY COUNCIL (WSCC) AND ARUN DISTRICT COUNCIL (ADC) COUNCILLORS

24.104 PUBLIC QUESTION TIME OF UP TO FIFTEEN MINUTES

The Question Time is the only opportunity for the public to address the meeting, make representations, answer questions and give evidence in respect of any item within the remit of the Council, and not limited to matters of the agenda for that meeting. (Standing Order 1d). Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

24.105 DAVID HUTCHISON

To receive a verbal update and discussion on proposed housing options in the Findon Neighbourhood Development Plan (FNDP) 2016-2035 (Amended February 2020).

24.106 SHEEP FAIR CONSTITUTION

To countersign the Constitution.

24.107 DEFIBRILLATORS FOR THE VILLAGE

To note progress.

- 24.108 GRASS CUTTING TENDER PROCESS**
To note progress and consider any items for ratification/approval.
- 24.109 USE OF 'WHATSAPP' BY FPC**
To consider use of the app and its implications.
- 24.110 AVAILABILITY OF COUNCILLORS**
To consider Terms of Reference and roster proposal from Cllr Smith.
- 24.111 CLERKS REPORT**
To note the report and consider any items for ratification/approval.
- 24.112 REPORTS FROM FPC COMMITTEES FOR NOTING/RATIFYING**
a) Planning
b) Finance & Governance
- 24.113 REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES FOR NOTING/RATIFYING**
a) Open Spaces Working Group
b) Trees Working Group
c) Allotment Gardens
d) Village Hall Trust
e) Community Resilience Plan
f) Parking/Village Signage Working Group
g) Nephote Green Pond Restoration (project closure as now 'business as usual')
h) Assets of Community Value
i) Wattle House Feasibility Study Working Group
j) Findon Village Pre-School Portacabin Working Group
k) Provision of additional litter and dog bins
l) Community Infrastructure Levy (CIL) Working Group
- 24.114 FINANCE**
a) To note Receipts and Bank Reconciliations as circulated.
b) To approve Payments as circulated.
c) To approve the annual FPC insurance renewal with Hiscox Insurance with a premium of £2400.05 wef 1 October 2024.
d) To set up a Direct Debit with EDF for Wattle House electrical supply
- 24.115 ITEMS TO BE REFERRED TO NEXT AGENDA**