

**FINDON PARISH COUNCIL
34 NORMANDY LANE
EAST PRESTON VILLAGE
WEST SUSSEX BN16 1LY**

**NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED TO A MEETING OF THE
PARISH COUNCIL PLANNING COMMITTEE**

On Thursday 31 October 2024 at 7.30pm in Nepcote Hall

for the purpose of transacting the following business

THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND.

**Fiona MacLeod
Clerk to the Parish Council
25/10/2024**

AGENDA

P 24.82 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

P 24.83 CHAIRMAN'S ANNOUNCEMENTS

P 24.84 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING 26/9/2024

P 24.85 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.

The interest should be declared by stating:

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest
- d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time.

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

P 24.86 UPDATE ON IMPLEMENTATION OF ACTIONS

To note the update report.

P 24.87 PUBLIC QUESTION TIME

The Question Time is the only opportunity for the public to address the meeting in relation to the business to be transacted at that meeting (Standing Order 1d).

P 24.88 TO CONSIDER THE FOLLOWING APPLICATIONS

- a) **SDNP/24/03816/FUL – Findon Place, Horsham Road, Findon, BN14 0RF**
Change of use and alterations to existing outbuildings to form craft workshops, café and community buildings, and associated external work.
- b) **SDNP/24/03817/LIS – Findon Place, Horsham Road, Findon, BN14 0RF**
Change of use and alterations to existing outbuildings to form craft workshops, café and community buildings, and associated external work.
- c) **SDNP/24/03922/HOUS – 3 The Quadrangle, Findon, BN14 0RB**
Rear extension and loft conversion with a gable build up.

P 24.89 STRATEGY & POLICY

Sussex Community Housing Hub – to consider any implications for Findon Village.

P 24.90 REVIEW OF THE SDNPA PLANNING APPLICATIONS LIST

To note SDNPA planning decisions since the last Planning Committee meeting.

P 24.91 ITEMS FOR DISCUSSION (AND FUTURE RATIFICATION IF APPROPRIATE) AT A FUTURE MEETING

Unconfirmed minutes – to be confirmed at the next meeting of the Committee

Findon Parish Council

**Minutes of the Planning Committee Meeting held
26 September 2024 at 7.30 pm at Nepcote Hall**

Present: Cllrs Gilbert (Chairman), Whitby, and Toughey.

In Attendance: Clerk Fiona MacLeod and a member of the public.

Item No		<u>Action By</u>
	In the absence of the Chairman and Deputy Chairman, the meeting was chaired by Cllr Gilbert.	
P 24.73	To receive and note apologies for absence	
	Apologies were received and noted from Cllrs Smith, Hellett, Kenna, Wilson, Peskett, Dean, and Robinson.	
P 24.74	Chairman’s announcements	
	The Chairman advised that three new planning applications had been received since the Agenda for the meeting was published. They would be considered at the Planning Committee on 31 October 2024 and the South Downs National Park Authority (SDNPA) had agreed to extend the closing dates for comments	
P 24.75	To sign as a correct record the Minutes of the meeting 22/8/2024	
	It was proposed and seconded that the minutes of the meeting held on 22 August 2024 be signed as a correct record.	
P 24.76	Declarations of Interest	
	None	
P 24.77	Update on implementation of actions	
	The report was reviewed and noted.	
P 24.78	Public Question Time (PQT)	
	None.	
P 24.79	To consider the following applications (responses to applications considered by the Planning Committee will be available to view on the South Downs National Park Authority (SDNPA) Public Access System. https://planningpublicaccess.southdowns.gov.uk/online-applications/)	
	<p>a) SDNP/24/03396/FUL –Nepcote Green, Nepcote, Findon.</p> <p>Creation of a low grassed earth bund.</p> <p>This application had been made by Findon Parish Council, who welcomed the substantial level of support from residents as evidenced on the SDNPA Public Access System.</p> <p>b) SDNP/24/03096/TPO – Nepcroft, Steep Lane, Findon, BN14 OUE</p> <p>To fell T1, lime tree, leaning in a SE direction.</p> <p>Councillors were made aware that the SDNPA had already approved the application.</p>	

	<p>c) SDNP/24/03621/HOUS – The Pigeon House, Muntham Farm, Horsham Road, Findon, BN14 0RQ.</p> <p>New entrance gates and walls. Single storey plant room to front elevation of main house.</p> <p>Councillors had reviewed the planning documents and site location.</p> <p>Resolved: that the Clerk informs the SDNPA that Findon Parish Council raises no objection to the application.</p> <p>a) SDNP/24/03757/HOUS –9 Beech Road, Findon, BN14 0UR.</p> <p>4m by 4m rear west extension to form new kitchen/diner with pitched roof and glazed gable end. New raised flat roof to small side north projection with new window to front east elevation.</p> <p>Councillors had reviewed the planning documents and site location. The applicant attended the meeting and would contact the SDNPA regarding compliance of a proposed Velux window with its Dark Night Skies policies.</p> <p>Resolved: that the Clerk informs the SDNPA that Findon Parish Council raises no objection to the application.</p>	<p>FM</p> <p>FM</p>
P 24.80	Review of the SDNPA Planning Applications List	
	The List (as previously circulated) was reviewed and decisions noted.	
P 24.81	Items for discussion (and future ratification if appropriate) at a future meeting None. The meeting closed at 7.44pm. Date of next meeting – 31 October 2024.	

**Agenda Item
P 24.86**

Report to **Findon Parish Council Planning Committee**
Meeting Date **31 October 2024**
From **Fiona MacLeod, Clerk**
Title of Report **Previous actions not covered elsewhere on the Agenda**
Purpose of Report **To note**

1. Updates for noting

P 24.79 b	SDNP/24/03096/TPO	Response submitted to SDNPA.
P 24.79 c	SDNP/24/03621/HOUS	Response submitted to SDNPA.
P 24.79 d	SDNP/24/03757/HOUS	Response submitted to SDNPA.

SDNPA – South Downs National Park Authority

ADC – Arun District Council

WSSC – West Sussex County Council

NALC – National Assoc of Local Councils