

**Findon Parish Council**

**Minutes of the Planning Committee Meeting held  
31 October 2024 at 7.30 pm at Nepcote Hall**

**Present:** Cllrs Smith (Chairman), Hellett, Toughey, Kenna, Dean, and Whitby.

**In Attendance:** Clerk Fiona MacLeod

| Item No |  | <u>Action By</u> |
|---------|--|------------------|
| P 24.82 | <b>To receive and note apologies for absence</b>   |                  |
|         | Apologies were received and noted from Cllrs Gilbert, Peskett, Robinson, and Wilson.   |                  |
| P 24.83 | <b>Chairman’s announcements</b>  |                  |
|         | None.  |                  |
| P 24.84 | <b>To sign as a correct record the Minutes of the meeting 26/9/2024</b>  |                  |
|         | It was proposed and seconded that the minutes of the meeting held on 26 September 2024 be signed as a correct record.  |                  |
| P 24.85 | <b>Declarations of Interest</b>  |                  |
|         | None   |                  |
| P 24.86 | <b>Update on implementation of actions</b>   |                  |
|         | The report was reviewed and noted.   |                  |
| P 24.87 | <b>Public Question Time (PQT)</b>  |                  |
|         | None.  |                  |
| P 24.88 | <b>To consider the following applications (responses to applications considered by the Planning Committee will be available to view on the South Downs National Park Authority (SDNPA) Public Access System. <a href="https://planningpublicaccess.southdowns.gov.uk/online-applications/">https://planningpublicaccess.southdowns.gov.uk/online-applications/</a> )</b>   |                  |
|         | <p><b>a) SDNP/24/03816/FUL – Findon Place, Horsham Road, Findon, BN14 0RF.</b></p> <p>Change of use and alterations to existing outbuildings to form craft workshops, café and community buildings, and associated external work.</p> <p>Councillors had reviewed the planning documents and site location. Comment was made regarding the quality of the Design Access Statement and the Heritage Impact Assessment.</p> <p><b>Resolved: that the Clerk informs the SDNPA that Findon Parish Council supports and raises no objection to the application.</b></p> <p><b>b) SDNP/24/03817/LIS – Findon Place, Horsham Road, Findon, BN14 0RF.</b></p> <p>Change of use and alterations to existing outbuildings to form craft workshops, café and community buildings, and associated external work.</p> <p>Councillors had reviewed the planning documents and site</p> | <b>FM</b>        |

Signed:

Dated:

|                |   |                     |
|----------------|---|---------------------|
|                | <p>location. Comment was made regarding the quality of the Design Access Statement and the Heritage Impact Assessment.</p> <p><b>Resolved: that the Clerk informs the SDNPA that Findon Parish Council supports and raises no objection to the application.</b></p> <p><b>c) SDNP/24/03922/HOUS –3 The Quadrangle, Findon, BN14 ORB.</b></p> <p>Rear extension and loft conversion with a gable build up.</p> <p>Councillors had reviewed the planning documents and site location, and were aware of the background to a previously refused application for this property. Comment was made regarding the need to adhere to Dark Night Skies policies.</p> <p><b>Resolved: that the Clerk informs the SDNPA that Findon Parish Council raises no objection to the application.</b></p> | <p>FM</p> <p>FM</p> |
| <b>P 24.89</b> | <b>Strategy &amp; Policy</b>  |                     |
|                | <p><b>Sussex Community Housing Hub</b> – Cllr Smith and the Clerk attended a conference with the West Sussex Assoc of Local Councils (WSALC) in October 2024. Representatives from the Sussex Community Housing Hub attended and Cllr Smith would be in touch with them again regarding the financial relevance/impact to the Parish of Rural Exception Sites.</p>  |                     |
| <b>P 24.90</b> | <b>Review of the SDNPA Planning Applications List</b>   |                     |
|                | The List (as previously circulated) was reviewed and decisions noted.   |                     |
| <b>P 24.91</b> | <p><b>Items for discussion (and future ratification if appropriate) at a future meeting</b></p> <p>None.</p> <p>The meeting closed at 7.45pm. Date of next meeting – 5 December 2024.</p>   |                     |