

**FINDON PARISH COUNCIL
34 NORMANDY LANE
EAST PRESTON VILLAGE
WEST SUSSEX BN16 1LY**

TO: ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the meeting of Findon Parish Council (FPC) to be held on **Monday 23 June 2025 at 7.30pm in Nepcote Hall** for the purpose of transacting the following business.

THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

**Miss Fiona MacLeod
Clerk to the Parish Council
17/6/2025**

AGENDA

25.63 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

25.64 CHAIRMAN'S ANNOUNCEMENTS

25.65 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.

The interest should be declared by stating:

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest
- d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

25.66 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 29 MAY 2025.

25.67 UPDATE ON IMPLEMENTATION OF ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA

To note the update report.

25.68 TO RECEIVE VERBAL REPORTS FROM WEST SUSSEX COUNTY COUNCIL (WSCC) AND ARUN DISTRICT COUNCIL (ADC) COUNCILLORS

25.69 PUBLIC QUESTION TIME OF UP TO FIFTEEN MINUTES

The Question Time is the only opportunity for the public to address the meeting, make representations, answer questions and give evidence in respect of any item within the remit of the Council, and not limited to matters of the agenda for that meeting. (Standing Order 1d). Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

25.70 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2023/24

To note the Internal Auditor's report, agree and sign AGAR section 1 – annual governance statement 2024/25, and agree and sign AGAR section 2 accounting statements 2024/25. (if available).

25.71 REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES FOR NOTING/RATIFYING

- a) Open Spaces Working Group
- b) Trees Working Group including Community Orchard
- c) Allotment Gardens
- d) Village Hall Trust

- e) Community Resilience Plan
- f) Parking/Village Signage Working Group
- g) Assets of Community Value
- h) Wattle House Feasibility Study Working Group
- i) Findon Village Pre-School Portacabin Working Group
- j) Community Infrastructure Levy (CIL) Working Group
- k) Street Lighting Working Group

25.72 CLERKS REPORT

To note the report and consider any items for ratification/approval.

25.73 REPORTS FROM FPC COMMITTEES FOR NOTING/RATIFYING

- a) Planning.
- b) Finance & Governance.

25.74 FINANCE

- a) To note Receipts and Bank Reconciliations as circulated.
- b) To approve Payments as circulated.
- c) To note quarterly budget if available

25.75 ITEMS TO BE REFERRED TO NEXT AGENDA