

**Findon Parish Council**

**Minutes of the Planning Committee Meeting held**  
**28 August 2025 at 7.30 pm at Nepcote Hall**

**Present:** Cllrs Hellett (Chairman), Wilson, and Smith.

**In Attendance:** Clerk Fiona MacLeod.

<b>Item No</b>		<b>Action By</b>
<b>P 25.74</b>	<b>To receive and note apologies for absence</b>	
	Apologies were received and noted from Cllrs Gilbert, Dean, Kenna, Whitby, and Peskett.	
<b>P 25.75</b>	<b>Chairman's announcements</b>	
	None.	
<b>P 25.76</b>	<b>To sign as a correct record the Minutes of the meeting 31/7/2025</b>	
	It was proposed and seconded that the minutes of the meeting held on 31 July 2025 be signed as a correct record.	
<b>P 25.77</b>	<b>Declarations of Interest</b>	
	Cllrs Hellett, Wilson, and Smith declared a person but non-prejudicial interest in Agenda item P 25.80 e SDNP/25/03378/TPO as the applicant was a parish councillor.	
<b>P 25.78</b>	<b>Update on implementation of actions</b>	
	The report was reviewed and noted.	
<b>P 25.79</b>	<b>Public Question Time (PQT)</b>	
	None.	
<b>P 25.80</b>	<b>To consider the following applications (responses to applications considered by the Planning Committee will be available to view on the South Downs National Park Authority (SDNPA) Public Access System. <a href="https://planningpublicaccess.southdowns.gov.uk/online-applications/">https://planningpublicaccess.southdowns.gov.uk/online-applications/</a> )</b>	
	<p><b>a) SDNP/25/03182/HOUS – Findon Court, Findon Road, Findon, BN14 0RA.</b></p> <p>Proposed replacement ground floor extension.</p> <p>Councillors had reviewed the planning documents and site location.</p> <p><b>Resolved: that the Clerk informs the SDNPA that Findon Parish Council raises no objection to the application.</b></p>	<b>FM</b>
	<p><b>b) SDNP/25/03133/HOUS – Dormers, Steep Lane, Findon, BN14 0UE.</b></p> <p>Proposed rear extension.</p> <p>Councillors had reviewed the planning documents and site location.</p> <p><b>Resolved: that the Clerk informs the SDNPA that Findon Parish Council raises no objection to the application.</b></p>	<b>FM</b>

Signed:

Dated:

	<p><b>c) SDNP/25/03285/TPO – 5 Summerfields, Findon, BN14 0TU.</b></p> <p>Crown reduction of T1 (European Ash) and G1 (group of 3xMaple Sycamore), removing 3.5m off top of all trees and 2m off all sides of all trees.</p> <p>Councillors had reviewed the planning documents and site location. The Findon Tree Warden raised no objections.</p> <p><b>Resolved: that the Clerk informs the SDNPA that Findon Parish Council raises no objection to the application.</b></p> <p><b>d) SDNP/25/03296/TPO – Pond Green, Nepcote Lane, Findon.</b></p> <p>T1 ( and treat stump) to fell to ground level.</p> <p>This application had been submitted by the Parish Council following expert advice and the decision was awaited.</p> <p><b>e) SDNP/25/03378/TPO – Findon Manor Hotel, High Street, Findon, BN14 0TA.</b></p> <p>T1 - Eucalyptus: fell to as near to ground level as is possible.T2 - Leyland Cypress: crown lift to 3m AGL on garden side of tree.G1 - 1 X Field Maple, (semi-mature), &amp; 1 x Sycamore, (mature): reduce lateral growth overhanging neighbouring property by up to 2-3m. Present extent of lateral growth on lowest laterals is approximately9m, finished lateral extent would be 6-m. reduce higher branches in by an appropriate extent to match pruning of lower laterals,&amp; also retain crown shape &amp; balance.T3 - Beech, Remove individual secondary &amp; tertiary branches to achieve 2m clearance from building; reduce in extended individual branches in top half of crown.</p> <p>Councillors had reviewed the site location and, although there were no supporting documents available, the Findon Tree Warden felt the application was reasonable.</p> <p><b>Resolved: that the Clerk informs the SDNPA that Findon Parish Council raises no objection in principle to the application.</b></p>	<p><b>FM</b></p> <p><b>FM</b></p>
<b>P 25.81</b>	<b>SDNPA Call for Sites to meet Gypsy, Traveller, and Travelling Showpeople accommodation.</b>	
	No potential sites in the Parish were identified.	
<b>P 25.82</b>	<b>Review of the SDNPA Planning Applications List</b>	
	The List (as previously circulated) was reviewed and decisions noted.	
<b>P 25.83</b>	<p><b>Items for discussion (and future ratification if appropriate) at a future meeting.</b></p> <p>None.</p> <p>The meeting closed at 7.45pm. Date of next meeting – 25 September 2025.</p>	