

**FINDON PARISH COUNCIL
34 NORMANDY LANE
EAST PRESTON VILLAGE
WEST SUSSEX BN16 1LY**

**NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED TO A MEETING OF
THE PARISH COUNCIL FINANCE & GOVERNANCE COMMITTEE
On Monday 5 January 2026 at 7.30pm in Nepcote Hall
for the purpose of transacting the following business
THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

**Miss Fiona MacLeod
Clerk to the Parish Council
29/12/2025**

AGENDA

- FG 26.01 TO APPOINT A CHAIRMAN FOR THE ENSUING YEAR**
- FG 26.02 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**
- FG 26.03 CHAIRMAN'S ANNOUNCEMENTS**
- FG 26.04 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING 9 JANUARY 2025**
- FG 26.05 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.
The interest should be declared by stating:
a) the item you have the interest in
b) whether it is a personal interest and the nature of the interest
c) whether it is also a prejudicial/pecuniary interest
d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time.
Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.
- FG 26.06 REVIEW OF 2025/26 BUDGET SPEND**
To review the current spend against budget and expected spend to the end of the 2025/26 financial year.
- FG 26.07 2026/27 PRECEPT/BUDGET**
To discuss the draft 'work in progress' proposals prior to consideration by Findon Parish Council.
- FG 26.08 SCRIBE SOFTWARE**
To consider the use of Scribe financial software.
- FG 26.09 ITEMS FOR DISCUSSION (AND FUTURE RATIFICATION IF APPROPRIATE) AT A FUTURE MEETING**