

Agenda Item 26.14

Report to	Findon Parish Council
Meeting Date	19 January 2026
From	Fiona MacLeod, Clerk
Title of Report	Clerk report
Purpose of Report	For information and consideration

1. For information/action

- 1.1 The timelines for the 2025/26 External Audit process have been received. The Annual Governance and Accountability Return (AGAR) deadline date for submission to the external auditors is 30 June 2026. The FPC AGAR will be taken to the FPC meeting on 22 June 2026 for approval. Prior to this, there will be the independent internal audit process.
- 1.2 Due to the exceptionally severe and freezing weather conditions recently and with more expected, the gritting costs for Findon may exceed the budgeted £3k. In the unlikely circumstances that this and other unexpected costs may affect the projected overall costs to be incurred by FPC to the financial year end of 31 March 2026, it may be necessary to vire funds from the HSBC deposit account to the HSBC current account.
- 1.3 The use of Scribe accounting software was considered at the Finance and Governance Committee meeting on 5 January 2026 (Agenda item FG 26.08). The Committee recommended that the Scribe software and reporting would not be beneficial and time/resource effective for a council the size of FPC.
- 1.4 As you will have seen from Appendix 1 to the Agenda item 26.12 report, there was evidence of recent rabbit activity on Nepcote Green, and the holes were generally too small to be Badgers

2. Issues for consideration/ratification by full Council

- 2.1 Does FPC wish to:
- 2.2 Delegate approval of any vire funds to the FPC Chairman and Finance & Governance Committee Chairman as outlined in para 1.2 of the report ?
- 2.3 Ratify the recommendation regarding the use of Scribe as outlined in para 1.3 of the report ?