

Findon Parish Council

**Minutes of the Planning Committee Meeting held
8 January 2026 at 7.30 pm at Nepcote Hall**

Present: Cllrs Hellett (Chairman), Gilbert, Whitby, Wilson, Smith and Peskett

In Attendance: Clerk Fiona MacLeod

Item No		Action By
P 26.01	To receive and note apologies for absence Apologies were received and noted from Cllrs Kenna and Dean.	
P 26.02	Chairman's announcements FPC had been advised that a Forestry Licence had been obtained to tackle Ash Dieback at the Cissbury Estate. The work was scheduled to start w/c 12 January 2026 and involved heavy machinery and noise.	
P 26.03	To sign as a correct record the Minutes of the meeting 4/12/2025 It was proposed and seconded that the minutes of the meeting held on 4 December 2025 be signed as a correct record.	
P 26.04	Declarations of Interest Cllr Smith declared a personal and prejudicial interest in Agenda item P 26.07 b) SDNP/25/05036/TPO as his wife was a member of the Convent Gardens Management Committee and would take no part in discussion on this item.	
P 26.05	Update on implementation of actions The report was reviewed and noted.	
P 26.06	Public Question Time (PQT) None.	
P 26.07	To consider the following applications (responses to applications considered by the Planning Committee will be available to view on the South Downs National Park Authority (SDNPA) Public Access System. https://planningpublicaccess.southdowns.gov.uk/online-applications/) Councillors had reviewed the planning documents and site locations prior to the meeting.	
	<p>a) SDNP/25/05034/HOUS – Steepdown Cottage, Stable Lane, Findon, BN14 0RZ Demolition of utility room, two storey and single storey extensions, alterations to roof and associated works.</p> <p>Councillors raised no objections.</p> <p>Resolved: that the Clerk informs the SDNPA that Findon Parish Council raises no objection to the application.</p> <p>Cllr Smith left the meeting at 7.40pm and took no part in the discussion.</p> <p>b) SDNP/25/05036/TPO – 3 Convent Gardens ,Findon, BN14 0RZ. 5 x Sycamore 1 x Hazel 1 x Blackthorn – remove branches and possible reduction on Sycamore.</p> <p>Councillors and the Findon Tree Warden raised no objections.</p>	FM

	<p>Resolved: that the Clerk informs the SDNPA that Findon Parish Council raises no objection to the application.</p> <p>Cllr Smith returned to the meeting at 7.43pm.</p>	FM
P 26.08	Strategy and Policy	
	a) Reforms to the statutory consultee process for planning in England – it was considered problematic to give a Council view, however councillors could provide individual personal responses.	
P 26.09	Review of the SDNPA Planning Applications List	
	The List (as previously circulated) was reviewed and decisions noted.	
P 26.10	Items for discussion (and future ratification if appropriate) at a future meeting. None. The meeting closed at 7.45pm. Date of next meeting – 5 February 2026.	