

**FINDON PARISH COUNCIL
34 NORMANDY LANE
EAST PRESTON VILLAGE
WEST SUSSEX BN16 1LY**

TO: ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the meeting of Findon Parish Council (FPC) to be held on **Monday 22 June 2026 at 7.30pm in Nepcote Hall** for the purpose of transacting the following business.

THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

**Miss Fiona MacLeod
Clerk to the Parish Council
16/6/2026**

AGENDA

- 26.63 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**
- 26.64 CHAIRMAN'S ANNOUNCEMENTS**
- 26.65 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.
The interest should be declared by stating:
a) the item you have the interest in
b) whether it is a personal interest and the nature of the interest
c) whether it is also a prejudicial/pecuniary interest
d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time
Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.
- 26.66 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 18 MAY 2026.**
- 26.67 UPDATE ON IMPLEMENTATION OF ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA**
To note the update report (FM).
- 26.68 TO RECEIVE VERBAL REPORTS FROM WEST SUSSEX COUNTY COUNCIL (WSCC) AND ARUN DISTRICT COUNCIL (ADC) COUNCILLORS**
- 26.69 SOUTH DOWNS LOCAL PLAN REGULATION 19 PUBLIC CONSULTATION**
To consider a response. (SS/SH)
- 26.70 PUBLIC QUESTION TIME OF UP TO FIFTEEN MINUTES**
The Question Time is the only opportunity for the public to address the meeting, make representations, answer questions and give evidence in respect of any item within the remit of the Council, and not limited to matters of the agenda for that meeting. (Standing Order 1d). Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.
- 26.71 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2025/26**
To note the Internal Auditor's report, agree and sign AGAR section 1 – annual governance statement 2025/26, and agree and sign AGAR section 2 accounting statements 2025/26. (FM)
- 26.72 HARMONISATION OF VILLAGE GRANTS PROCESS**
To receive an update on progress and consider documentation (SS)

26.73 REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES FOR NOTING/RATIFYING

- a) Open Spaces Working Group (PS)
- b) Trees Working Group including Community Orchard (AG)
- c) Allotment Gardens (JW)
- d) Village Hall Trust (SH)
- e) Community Resilience Plan (DP)
- f) Roads and Parking Working Group (LK)
- g) Wattle House Feasibility Study Working Group (CG/KD)
- h) FPC and Findon Village Pre-School Working Group (SH)
- i) Community Infrastructure Levy (CIL) Working Group (KD)

26.74 VILLAGE DEFIBRILLATORS

To note progress. (FM/JW).

26.75 VILLAGE SHOP NOTICE BOARDS

To consider options to refurbish or replace. (KD)

26.76 CLERKS REPORT

To note the report and consider any items for ratification/approval (FM).

26.77 REPORTS FROM FPC COMMITTEES FOR NOTING/RATIFYING

- a) Planning.
- b) Finance & Governance.

26.78 FINANCE (FM)

- a) To note Receipts and Bank Reconciliations as circulated.
- b) To approve Payments as circulated.

26.89 ITEMS TO BE REFERRED TO NEXT AGENDA