

**FINDON PARISH COUNCIL
34 NORMANDY LANE
EAST PRESTON VILLAGE
WEST SUSSEX BN16 1LY**

TO: ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the meeting of Findon Parish Council (FPC) to be held on **Monday 14 September 2026** at **7.30pm in Nepcote Hall** for the purpose of transacting the following business.

THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Miss Fiona MacLeod
Clerk to the Parish Council
8/9/2026

AGENDA

26.106 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

26.107 CHAIRMAN'S ANNOUNCEMENTS

26.108 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.

The interest should be declared by stating:

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest
- d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

26.109 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 27 JULY 2026.

26.110 UPDATE ON IMPLEMENTATION OF ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA

To note the update report (FM).

26.111 TO RECEIVE VERBAL REPORTS FROM WEST SUSSEX COUNTY COUNCIL (WSCC) AND ARUN DISTRICT COUNCIL (ADC) COUNCILLORS

26.112 PUBLIC QUESTION TIME OF UP TO FIFTEEN MINUTES

The Question Time is the only opportunity for the public to address the meeting, make representations, answer questions and give evidence in respect of any item within the remit of the Council, and not limited to matters of the agenda for that meeting. (Standing Order 1d). Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

26.113 REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES FOR NOTING/RATIFYING

- a) Open Spaces Working Group (PS)
- b) Trees Working Group including Community Orchard (AG)
- c) Allotment Gardens (JW)
- d) Village Hall Trust (SH)
- e) Community Resilience Plan (DP)
- f) Roads and Parking Working Group (LK)
- g) Wattle House Project Working Group incl revised Terms of Reference

(KD)

- h) FPC and Findon Village Pre-School Working Group (SH)
- i) Community Infrastructure Levy (CIL) Working Group (KD)
- j) Communications Strategy Working Group incl Terms of Reference (LK)

26.114 WINTER MANAGEMENT PLAN (WMP)

To approve the WMP (FM).

26.115 HARMONISATION OF VILLAGE GRANTS PROCESS

To receive an update on progress (SS)

26.116 VILLAGE DEFIBRILLATORS

To note progress. (AJ/JW).

26.117 VILLAGE SHOP PARISH COUNCIL NOTICE BOARD

To note progress and consider any approvals. (JW)

26.118 CLERKS REPORT

To note the report and consider any items for ratification/approval including 2027 meeting dates (FM).

26.119 REPORTS FROM FPC COMMITTEES FOR NOTING/RATIFYING

- a) Planning.
- b) Finance & Governance.

26.120 FINANCE (FM)

- a) To note Receipts and Bank Reconciliations as circulated.
- b) To approve Payments as circulated.
- c) To note External Audit report
- d) Consider new contract offer from SSE
- e) To consider FPC insurance renewal (if available)

26.121 ITEMS TO BE REFERRED TO NEXT AGENDA