

Unconfirmed minutes - to be approved at the next meeting of the Steering Group

Findon Parish Council

Neighbourhood Plan: Steering Group Meeting

Minutes from 21/12/2015 19:00 at the Gun Inn

Present: Cllr Kirk (Chair), Cllr Mackerell, Cllr Roberts, Cllr Havenhand, Steve Flitton, Richard Bell & Ed Wain

In attendance: Maureen Chaffe (Process Matters Consultant)

Item no		Action by
15.48	<p><u>Apologies for absence</u> Apologies received from Tarquin Taylor & Cllr Peter Goldsworthy</p>	
15.49	<p><u>Approval of minutes of the meeting of 03/11/2015</u> The minutes were approved.</p>	
15.50	<p><u>Matters Arising</u> There were no matters arising.</p>	
15.51	<p><u>Update</u> <u>Liaison with SDNPA</u> PK confirmed having written to SDNPA re their ‘Settlement Context’ map, but had not received a reply. It was felt that no significance need be read into this map as it only showed approx urban spaces. <u>Rampion Offshore Windfarm</u> EW gave full details of this development that requires significant trenching/access works across the Downs. However, since no work inside the parish boundary is involved there is no impact on our NP.</p>	
15.52	<p><u>Review of latest draft NP (Rev 8)</u> MC confirmed having tweaked certain wording in light of Clapham NP’s examination & confirmed her opinion that the FNP doc is ready for Reg 15 formal submission.</p> <p>On the fundamental principle of housing allocations, it was unanimously agreed that the current approach (of none being made) should remain unchanged.</p> <p>Following discussions of comments received, it was agreed to make minor changes to policies:</p> <ul style="list-style-type: none"> • BT4 (Retail Frontages) - clarification re vacant period, marketing & ‘reasonable terms & conditions’ added. • BT10 (Home Working) - tightening up of ‘subsequent conversion to residential use’ constraints added. • BT11 (Redundant Agricultural Buildings) - delete para 3 & delete words ‘<i>individual or</i>’ from 4th para. <p>It was also agreed to remove specific references to the parish using CIL funds towards infrastructure priorities (previous Clauses GA3.1 & 4.1).</p>	<p style="text-align: right;">MC</p> <p style="text-align: right;">MC</p>

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15.53	<p><u>Housing - Evidence Base Summary</u> Lengthy discussion on draft text prepared by TT & PK for inclusion in Evidence Base. Various viewpoints on appropriate emphases. Eventually agreed to MC/PK deciding on final wording.</p> <p>MC confirmed the thoroughness of the Housing & Design group's chronologically assembled evidence base documentation & her view that it is 'fit for purpose'.</p>	PK/MC
15.54	<p><u>Graphics</u> JM to liaise with Dave Mackerell regarding typesetting & graphic design work. 'Word' format required for this.</p>	JM
15.55	<p><u>Any Other Business</u> Discussion on 'Quiet Lanes' policies. Proposed new 'QL1' text considered but it was felt that the existing policies on trees, hedges & flint walls was as far as we could go. However, a summary of 'Quiet Lanes' (identified as Nepcote, Nepcote Lane, Cross Lane, Steep Lane & Stable Lane) would be listed in the NP.</p>	MC
15.56	<p><u>Date of Next Meeting</u> To be advised.</p>	PK

Meeting closed at 8.45pm