

Findon Parish Council

Minutes of Neighbourhood Plan Steering Group meeting held Monday 8 December 2014 at 7.00pm, The Gun Inn

Present: Cllrs Kirk (Chair) & Prior

In Attendance: Richard Bell, Tarquin Taylor, Ed Wain plus Jacqui Greaney (*Minutes Secretary*)

Item No		<u>Action By</u>
14.73	<u>Apologies for Absence</u>	
	Apologies received from Cllrs Havenhand, Mackerell & Wood, Steve Flitton, Nick Gore, Ruth Taylor & Maureen Chaffe (Consultant)	
14.74	<u>Approval of the Minutes 5 & 19 November 2014 (joint)</u>	
	The minutes were approved after minor amendment (i.e. addition of follow-up meeting on 19 Nov).	
14.75	<u>Matters Arising</u>	
	14.69 - In addition to the survey of parish hedgerows to protect (JM), it was agreed to do a survey listing all flint walls (PK & RB) and to liaise with Penny Boal who has started researching parish TPOs to update (EW). All need adding to the Neighbourhood Plan for protection where necessary. - JH will be joining the Housing & Design Group - MC has collated all post-it note feedback from the 24 November Topic Group meeting. She has sent this to PK who will distribute it to Topic Group leaders for further discussion.	JM PK/RB EW JH PK
14.76	<u>Updates from Working Groups</u>	
	<ul style="list-style-type: none"> • Publicity/Communications No Findon News in January so any notices must be posters, word-of-mouth or email. • Website Management Nothing to report. RB continues to send regular updates to MC. • Budget Management Nothing to report. • Community Consultation The 24 November Topic Groups meeting at Findon School went very well - good feedback, nothing negative. • Liaison with SDNP/ADC Nothing to report. • Character Assessment See later ... • Liaison with Stakeholders Nothing to report, apart from Ed's table of activity and research from last summer is now available to view. • Landscaping Study PK, LP, RB & TT had met with David Hares (DH) to discuss Part 2 of the Study. As a result, DH will incorporate local knowledge, parcels of land to the West of the A24, and to take into account the views from Long Furlong. 	
14.77	<u>Review of Draft Objectives & Policies</u>	
	The comments from the combined topic groups meeting on 24 th Nov had only just been received from MC. PK to forward these to the relevant topic group leaders for their consideration & review at the next meeting.	PK
14.78	<u>For Discussion</u>	

	<p><u>Housing Group</u></p> <ul style="list-style-type: none"> • Site(s) allocation <ul style="list-style-type: none"> - The Steering Group authorised the Housing & Design Topic Group to continue with an assessment of parcels of land outside the village boundary for possible limited development. Visual impact and access must be among the things considered. TT is seeking an updated village map in a format that will allow for the overlaying of data. The purchase of a map was, if necessary, approved. - The importance of early communication with affected landowners and neighbours was agreed. The Topic Group is to a) identify possible sites and people concerned, and b) prepare a draft information pack containing maps, strategy and other information, for approval by the Steering Group prior to any formal consultation exercise. - TT requests a 'referee' to oversee the transparency of this procedure. PK suggested MC, as an independent third party. • Housing density <ul style="list-style-type: none"> - The Topic Group aims to balance the competing wishes between village boundary neighbours wanting no development and landowners potentially wanting lots. The Group would like to encourage an agreement in principle on a 'Master Plan' basis with a holistic approach finding a common ethos shared by all. The importance of presenting this information clearly cannot be underestimated. The Neighbourhood Plan aims to facilitate controlled, but limited, growth. • Character Assessment & Design Briefs <ul style="list-style-type: none"> - These will be prepared following agreement on site allocations. <p><u>Village Hall open meeting</u></p> <ul style="list-style-type: none"> • This will be discussed at the next Steering Group meeting. 	<p>TT</p> <p>TT</p>
14.79	<u>Any Other Business</u>	
	PK proposed a short document summary from each Topic Group, as a PR exercise, which outlines what the resident survey told us, and what actions each Group has subsequently taken. To go on the parish website and in the February Findon News? Drafts to be reviewed at the next meeting.	TOPIC GROUP LEADERS
14.80	<p><u>Next Tasks</u></p> <ul style="list-style-type: none"> • Housing Group 'Master Plan' • Flint wall survey • TPO survey • Topic Group Summaries of Actions 	<p>TT</p> <p>PK/RB</p> <p>EW</p> <p>ALL</p>
	<p><u>Date of Next Meeting</u></p> <ul style="list-style-type: none"> • Monday 12 January 2015 - 7.00pm at The Gun Inn 	

Meeting closed at 8.40pm