

Unconfirmed minutes – to be confirmed at the next Committee meeting

Findon Parish Council

**Minutes of the Finance & Governance Committee meeting held on 12 November 2018
at 7.30pm at Findon Village Hall, Findon**

Present: Cllrs Robinson (Chairman), Goldsworthy, Carr, Smith and Gear.

In Attendance: Clerk Miss F MacLeod.

Item No		<u>Action By</u>
FG 18.26	To appoint a Committee Chairman	
	There being no other nominations, Cllr Robinson was appointed Chairman.	
FG 18.27	To receive and note apologies for absence	
	Apologies were received from Cllr Wilson (observer)	
FG 18.28	Chairman's announcements	
	None.	
FG 18.29	To sign as a correct record the minutes of the Finance & Governance Committee meeting held 6/9/2018	
	It was proposed and seconded that the minutes dated 6 September 2018 be approved and signed by the Chairman.	
FG 18.30	Declarations of interest	
	None.	
FG 18.31	Matters arising and actions from the minutes not covered elsewhere on the Agenda	
	None.	
FG 18.32	Public Question Time	
	There were no members of the public or press at the meeting.	
FG 18.33	Greens mower Working Group	
	Lead Cllr Robinson provided councillors with a pack containing information on available and appropriate machinery (non bat wing) and associated costs. An example given was for a John Deere 1580 costing £24k excl VAT. Discussion took place, summarised as follows: <ul style="list-style-type: none"> • Current usage by AC Gardens (for Findon Parish Council) and Cissbury Estate was split 50/50, including AC Gardens time taken to drive to various locations; • An offer of £2.5k was available for the current greens mower; • A part exchange option might cover any deposit; Further discussions would be held with Cissbury Estate and Cllrs Robinson and Smith regarding options such as finance leasing (including monthly payments, VAT elements, equity ownership at end of lease, storage etc). An update would be provided at the FPC meeting on 10 December 2018.	MR/SS
FG 18.34	3-5 year Strategic Plan	
	The Committee reviewed the updated working draft of the Strategic Plan prepared by Lead Cllr Smith. The draft was reviewed in detail and it was agreed items broadly followed the community aspirations from the Findon Neighbourhood Development Plan 2016-2035 and the Parish Council and would be further refined following suggestions by the Committee. The Strategic Plan would be put out for public consultation in due course. Working Groups to progress the proposed Pond Green	SS

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	enhancement, Xmas Fair, and parking at Pond Green elements would be set up when appropriate.	
FG 18.35	2019/20 Precept/budget	
	The Clerk referred to the high level precept/budget and summary figures for 2019/20 (as previously circulated) and explained how they tied in with the working draft of the Strategic Plan. The Committee reviewed the figures in detail and several amendments were made to the working drafts. It was suggested that the Sheep Fair could undertake any repair work needed on the Wattle House as it was mainly used for Sheep Fair storage etc. Revised figures would be taken to a future Committee meeting prior to final approval at the full Council meeting on 21 January 2019 and the precept requirement sent to Arun District Council. It was noted that a contribution of £1500.00 regarding devolved grass cutting arrangements had recently been received from West Sussex County Council (WSSC). The Clerk would thank WSSC and clarify any future contribution. For ease of accountability, Cllr Carr offered to be the single point of contact for the authorisation of grass cutting by AC Gardens and the Clerk will advise the contractors.	FM FM
FG 18.36	Items to be referred to a future Committee meeting not already included in the minutes	
	None.	

The meeting closed at 9.05pm.