

**FINDON PARISH COUNCIL
34 NORMANDY LANE
EAST PRESTON VILLAGE
WEST SUSSEX BN16 1LY**

TO: ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the Meeting of Findon Parish Council (FPC) to be held in the **Findon Village Hall on Monday 5 August 2019** at 7.30pm for the purpose of transacting the following business.

THIS IS AN OPEN MEETING AND MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

**Miss Fiona MacLeod
Clerk to the Parish Council
30/7/2019**

AGENDA

19.76 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

19.77 CHAIRMAN'S ANNOUNCEMENTS

19.78 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests they may have in relation to items on this Agenda.

The interest should be declared by stating:

a) the item you have the interest in

b) whether it is a personal interest and the nature of the interest

c) whether it is also a prejudicial/pecuniary interest

d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

19.79 COUNCILLOR VACANCIES AND CO-OPTION

To consider-co-options to fill two vacancies.

**19.80 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD
24/6/2019**

**19.81 MATTERS ARISING AND ACTIONS FROM THE MINUTES NOT COVERED
ELSEWHERE ON THE AGENDA**

**19.82 TO RECEIVE VERBAL REPORTS FROM WEST SUSSEX COUNTY COUNCIL
(WSCC) AND ARUN DISTRICT COUNCIL (ADC) COUNCILLORS**

19.83 PUBLIC QUESTION TIME OF UP TO FIFTEEN MINUTES

The Question Time is the only opportunity for the public to address the meeting, make representations, answer questions and give evidence in respect of any item within the remit of the Council, and not limited to matters of the agenda for that meeting. (Standing Order 1d). Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

- 19.84 GRANT APPLICATIONS**
To consider approval of grant applications (as circulated).
- 19.85 FINDON VILLAGE HALL EXTENSION**
To receive an update regarding Public Works Loan.
- 19.86 UPDATED FINDON NEIGHBOURHOOD DEVELOPMENT PLAN WORKING GROUP (UFNDPWG)**
To receive an update on progress and consider any items for ratification.
- 19.87 PARISH INITIATIVES**
To note the reports on progress and consider any recommendations for full Council:
a) Transport, Environment, and People (TEP)
b) Community Minibus service
- 19.88 CLERKS REPORT**
To note the report, including meeting dates for 2020, and consider any items for ratification.
- 19.89 REPORTS FROM FPC COMMITTEES FOR NOTING/RATIFYING**
a) Planning
b) Finance & Governance
c) Open Spaces
d) Sheep Fair
- 19.90 REPORTS FROM OUTSIDE BODIES AND WORKING GROUPS FOR NOTING/RATIFYING**
a) Community Resilience Plan for Findon
b) 3 year Strategic Plan
c) Village Bus Shelter
d) Assets of Community Value
e) Village Hall Trust
f) Findon Village Pre-School
g) Joint Eastern Arun Area Committee (JEAAC)
h) Allotment Gardens
i) Replacement Greens mower
j) Nercote Green Charitable Trust (NGCT)
- 19.91 FINANCE**
a) To note Receipts and Bank Reconciliation as circulated
b) To approve Payments as circulated
- 19.92 ITEMS TO BE REFERRED TO NEXT AGENDA**

Agenda Item 19.84

Report to	Findon Parish Council
Meeting Date	5 August 2019
From	Clerk, Fiona MacLeod
Title of Report	Grant applications
Purpose of Report	To ratify/approve grant applications

1. Background

- 1.1 Councillors will recall that at the Findon Parish Council (FPC) meeting held on 24 June 2019, FPC agreed that grant application requests be reviewed by the Finance & Governance (F&G) Committee prior to ratification/approval by full Council.
- 1.2 The F&G Committee met on 25 July 2019 and recommended the following grant amounts be made and approved by FPC at the 5 August 2019 meeting:
 - Findon Village Hall Trust - £500.00;
 - Lambs tails - £100.00;
 - St John the Baptist School PTA - £750.00;
 - Friends of St John the Baptist Church - £700.00
 - Parochial Church Council of Findon, Clapham and Patching (St John the Baptist Church) - £700.00 for local activities; and
 - Findon Village Pre-School - £1000.00 for interior improvements.
- 1.3 A grant application request submitted by Sean Smith in his capacity as Chairman of the Findon Swimming Club could not be considered at the F&G Committee meeting as the meeting was not quorate for this item.
- 1.4 Councillors already have the grant application documentation from the June FPC meeting (Agenda item 19.66) and the later Findon Village Pre-School and Findon Swimming Club applications are attached to this report as Appendix 1 and 2 respectively.

2. Issues for consideration/approval by full Council

- 2.1 Approval of the grant amounts as detailed in para 1.2 of this report.
- 2.2 Consideration of the grant application for Findon Swimming Pool.



APPLICATION FOR A GRANT

Name of Organisation :- Findon Village Preschool.

Name and Position of Applicant: Kim Fessey - Manager.

Amount requested:- £1500.

Purpose for which the grant will be used:- Replacing cupboards
+ fridge Waterproof for children + staff

Grant cheque to be made payable to: Findon Village Preschool

Address cheque to be issued to: High St. Findon, BN14 0TA

Applicant Signature: *KFessey*

Date:- 18/7/19.

PLEASE ENCLOSE ALL RELEVANT INFORMATION FROM FINDON PARISH COUNCIL'S GRANT APPLICATION POLICY DOCUMENT.

APPLICATIONS MUST BE SUBMITTED TO THE CLERK TO THE PARISH COUNCIL BY 1 JUNE 2019.

GENERAL DATA PROTECTION REGULATIONS:

Any personal information such as name, postal address, telephone number, and email address given via the grant application form will only be used to evaluate/provide a grant, kept for as long as necessary to provide that service, and will not be disclosed to any other third party without your prior permission or unless required to do so by law. As part of the evaluation process, all information on the grant application form will be published on the Parish Council's web site and discussed in public at the Parish Council meeting.

Miss Fiona MacLeod, Clerk to Findon Parish Council, 34, Normandy Lane, East Preston Village, BN16 1LY TEL: 01903 877225

Approved by Findon Parish Council on 14 May 2018



Charity Name Findon Village Preschool		No (if any) 1029483	
Receipts and payments accounts			
For the period from	01/09/2017	To	31/08/2018

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,150	-	-	-	1,334
Fundraising	392	500	-	-	2,039
Fees/Parents/carers	19,231	-	-	-	28,471
Vouchers	41,686	-	-	-	33,135
Grants	-	-	-	-	18,774
Bank Interest	167	-	-	-	79
Other Receipts	703	-	-	-	500
	-	-	-	-	-
Sub total (Gross income for AR)	63,329	500	-	-	84,332
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	63,329	500	-	-	84,332
A3 Payments					
Salaries	51,322	-	-	-	49,363
Rent and Rates	774	-	-	-	731
Other Premises Costs	2,911	-	-	-	1,919
Catering Costs	536	-	-	-	677
Consumables and Equipment	3,766	-	-	-	3,656
Office costs	4,607	-	-	-	793
Meeting Costs	-	-	-	-	-
Other Payments	1,545	-	-	-	19,549
	-	-	-	-	-
Sub total	65,460	-	-	-	76,688
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	65,460	-	-	-	76,688
Net of receipts/(payments)	- 2,132	500	-	-	7,644
A5 Transfers between funds	- 138	-	-	-	-
A6 Cash funds last year end	50,085	18,837	-	-	42,441
Cash funds this year end	47,815	19,337	-	-	50,085

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	28,442	-	-
CCXX R1 accounts (SS)	Deposit 1	19,350	19,337	29/10/2018 -

SA

Cash	23	-	-
Total cash funds	47,815	19,337	-

(agree balances with receipts and payments account(s))

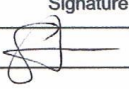
	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SIMON HARRIS	27/3/19



APPLICATION FOR A GRANT

Name of Organisation :- FINDON SWIMMING CLUB

Name and Position of Applicant: SEAN SMITH CHAIRMAN

Amount requested:- £750.00

Purpose for which the grant will be used:-

THE POOL IS USED BY PUPILS OF
ST JOHN THE BAPTIST FREELY AND
RESIDENTS FOR A SMALL FEE. THE
FACILITY IS SUPPORTED BY VOLUNTEERS
AND THIS GRANT WOULD COVER THE
CHEMICAL COSTS FOR THE POOL

Grant cheque to be made payable to: FINDON SWIMMING CLUB

Address cheque to be issued to: SEAN SMITH

Applicant Signature:

Date:-

PLEASE ENCLOSE ALL RELEVANT INFORMATION FROM FINDON PARISH COUNCIL'S GRANT APPLICATION POLICY DOCUMENT.

APPLICATIONS MUST BE SUBMITTED TO THE CLERK TO THE PARISH COUNCIL BY 1 JUNE 2019.

GENERAL DATA PROTECTION REGULATIONS:

Any personal information such as name, postal address, telephone number, and email address given via the grant application form will only be used to evaluate/provide a grant, kept for as long as necessary to provide that service, and will not be disclosed to any other third party without your prior permission or unless required to do so by law. As part of the evaluation process, all information on the grant application form will be published on the Parish Council's web site and discussed in public at the Parish Council meeting.

Miss Fiona MacLeod, Clerk to Findon Parish Council, 34, Normandy Lane, East Preston Village, BN16 1LY TEL: 01903 877225

Approved by Findon Parish Council on 14 May 2018





Statement of Accounts for Fridon Village Swimming Pool For year
January 2018 - December 2018

	2018 £	2017 £
BALANCE BROUGHT FORWARD		
HSSBC Current Account 01103833	1,877.28	1,882.12
HSSBC Deposit Account 71212815	2,874.48	3,101.01
Cash In Hand		
TOTAL Balance Brought Forward:	4,651.73	4,753.13
OPERATIONAL INCOME		
Membership	1,732.00	980.00
Private Pool Booking	1,314.00	1,697.00
Daily Swim money	43.50	92.00
Football Club Swim		82.00
Leisure Swim		
TOTAL Operational INCOME:	£3,089.50	2,851.00
FUNDRAISING INCOME		
Stalls	4,774.00	106.88
Black Tea Event	200.00	
Over Hundred Club	4,874.00	106.88
TOTAL Fundraising INCOME:	9,848.00	213.76
OTHER INCOME		
Donation from Fridon P.C.	350.00	250.00
Blue Tri Fund Raising	25.54	25.18
Bank Interest	378.64	272.12
TOTAL Other INCOME:	764.18	547.30
TOTAL Period INCOME:	£3,439.04	2,928.84
BALANCE Before Expenditure	12,990.77	7,679.97
OPERATIONAL EXPENDITURE		
Maintenance	791.20	488.23
Gas	338.46	645.28
Chemicals	645.88	508.17
Water		
Electricity	111.02	222.37
General Cleaning	59.00	59.00
Telephone	385.00	180.00
Insurance	50.00	50.00
Supplies	319.45	214.88
TOTAL Operational EXPENDITURE:	2,637.11	2,686.73
FUNDRAISING EXPENDITURE		
Stalls	4,338.17	210.00
Black Tea Event		
Over Hundred Club		
TOTAL Fundraising EXPENDITURE	4,338.17	210.00
OTHER EXPENDITURE		
Mt. G. Loan Payment		
Improvements		
TOTAL Other EXPENDITURE:	6,975.28	3,106.73
TOTAL Period EXPENDITURE:	6,975.28	3,106.73
BALANCE CARRIED FORWARD	12,990.77	7,679.97
Balance Before Expenditure	6,975.28	3,106.73
Total Expenditure	6,015.49	4,878.24
BALANCE to Carry Forward	4,309.88	2,874.48
Current Account	1,702.82	1,677.28
Deposit Account	4,309.88	1,677.28
Cash In Hand	1,702.82	1,677.28
TOTAL	6,012.48	4,581.73

I have examined the vouchers, cash book and bank statements of the Fridon Village Swimming Pool for the year ending 31 December 2018 and, in my opinion this Statement of Income and Expenditure represents a true and accurate account of the Income and Expenses of the said Association. Neil Grandbridge Hon. Auditor

An outstanding utility bill for £3,871.80 is in dispute and accrued into 2019 for resolution

Statement agreed by Sean Smith, Chairperson

 SIGN DATE 20 Mar 19	 SIGN DATE 20/03/19
 SIGN DATE 20/03/19	 SIGN DATE 20/03/19

Agenda Item 19.86

Report to	Findon Parish Council
Meeting Date	5 August 2019
From	Updated Findon Neighbourhood Development Plan Working Group
Title of Report	Progress on the Updated Findon Neighbourhood Development Plan
Purpose of Report	To note progress

1. Updates for noting

- 1.1 The Reg 16 Consultation has now been published by the South Downs National Park Authority (SDNPA) and will run until 16 September 2019. Publicity posters are up around the village and its main venues and a hard copy of what is titled Findon Neighbourhood Development Plan Update 1, the Basic Conditions Statement and Consultation Statement are available at the Findon Village Store. These documents and the Evidence Base documents are also available on the FPC and Findon Village websites.
- 1.2 During the consultation period the SDNPA will appoint the independent Examiner but will liaise with Findon Parish Council (FPC) on the appointment. It may be the Examiner for the original Neighbourhood Plan, John Slater, if available, but doesn't have to be. The costs of the Reg 16 consultation and the Examiner are borne by the SDNPA as the Local Planning Authority (LPA), via a government grant for neighbourhood planning.
- 1.3 If the Examiner recommends that the Updated Neighbourhood Plan (UNP) can proceed to referendum, with or without modifications, FPC and the SDNPA will consider seeking a legal opinion on the risks of the UNP housing site allocations being deemed not be in conflict with the South Downs Local Plan (SDLP) allocations for Findon and therefore being considered to be additional allocations, before a final decision is taken to proceed to referendum, as previously agreed at earlier FPC meetings.
- 1.4 Residents and businesses are encouraged to submit comments to the SDNPA during the consultation period as these will be passed on to the Examiner. Comments can be a simple expression of support (as there already has been a lot of local engagement during the development of the UNP) or comments on particular aspects of the UNP, or issues of concern with the UNP.
- 1.5 It is noted that the SDNPA members resolved that the new SDLP be adopted on 2 July 2019. The Local Plan still includes the two housing site allocations for Findon. The allocations in the Reg 16 UNP are different allocations and at the moment it is unclear how the UNP Examiner will respond to the SDNPA assertion that the UNP allocations are additional allocations while the UNP asserts that the allocations are different, are in conflict with the SDLP allocations, will be the latest Plan policies and should therefore prevail in line with planning law.

2. Issues for consideration/ratification by full Council

- 2.1 Subject to any verbal update at the meeting.

**Agenda Item
19.88**

Report to **Findon Parish Council**
Meeting Date **5 August 2019**
From **Fiona MacLeod, Clerk**
Title of Report **Clerk's report on items not covered elsewhere on the Agenda**
Purpose of Report **To note/action/ratify**

1. Updates for noting/action

1.1 The schedule of dates for the 2020 full Council and Planning Committee meetings to be held in Findon Village Hall is attached for councillors' diaries.

2. Issues for consideration/ratification by full Council

2.1 Councillors are asked to consider the following items.

2.2 Arun District Council (ADC) are running a consultation ending on 2 September 2019 regarding the first stage of the Arun Gypsy and Traveller and Travelling Showpeople Site Allocations Development Plan Document Issues and Options. More information can be found at www.arun.gov.uk/gypsies-and-travellers . I have a hard copy of the document. From scanning though the document, there do not appear to be site allocations specific to Findon, so does FPC wish to comment on the Consultation ?

2.3 West Sussex County Council (WSSC) Cllr Urquhart has recently forwarded me an electronic version of the West Sussex Highways, Transport and Planning 'Improving our Places and Spaces Supporting Resilient Communities booklet. The initiative focuses on community led activities with the assistance of WSSC and the booklet has been circulated to councillors for awareness. Do councillors wish to consider this in more detail at the FPC meeting on 16 September 2019 regarding the potential for a simple agency agreement with WSSC ?

Findon Parish Council Meetings 2020

Full Council (Monday unless otherwise stated)

03 February 2020
02 March 2020
13 April 2020
11 May 2020 Annual Parish Council meeting
25 May 2020 Annual Parish meeting
22 June 2020
03 August 2020
14 September 2020
26 October 2020
07 December 2020

Planning Committee (Thursday unless otherwise stated)

06 February 2020
19 March 2020
16 April 2020
28 May 2020
25 June 2020
30 July 2020
27 August 2020
24 September 2020
29 October 2020
03 December 2020

All meetings will start at 7.30pm unless otherwise stated

**Agenda Item
19.89**

Report to	Findon Parish Council
Meeting Date	5 August 2019
From	Fiona MacLeod, Clerk
Title of Report	Finance & Governance Committee
Purpose of Report	To approve/ratify/appoint

1. Background

- 1.1 A meeting of the Committee was held on 25 July 2019 and considered, amongst other items, the grant application documentation as detailed in Agenda item 19.84.
- 1.2 The Committee also recommended approval by Findon Parish Council (FPC) of the future arrangements for services as set out in report FG 19.19.
- 1.3 Following the meeting, Cllr Barnett has expressed an interest to join the F&G Committee.

2. Issues for approval/ratification by full Council

- 2.1 Approval. Rachel Hall (R S Hall and Co) to continue to provide internal audit services for a period of three years (ending in 2022) at which time the provision for internal audit services will be put out to tender.
- 2.2 Approval. Maureen Chaffe (Processmatters2) to continue to provide FPC web site management services on an ongoing basis at a cost of £120 per quarter.
- 2.3 Approval. JNR Computer Services to continue to provide IT support for FPC at an annual cost of £1k for support and approx. £1k for licences etc, for a further two years (ending in 2021) at which time the provision for such services will be reviewed.
- 2.4 Ratification. The Business Energy contract for the SSE electrical supply for street lighting was due for renewal on 31 July 2019. The amounts for electrical supply to the FPC owned streetlights are minimal, circa £15.00 per month. The Contract Offer and DD forms were completed at the F&G Meeting to meet the SSE renewal timescales and FPC is now asked to ratify this arrangement.
- 2.5 Approval. Appoint Cllr Barnett to the F&G Committee with immediate effect.

Agenda Item 19.89 c

Report to **Findon Parish Council**
Meeting Date **5 August 2019**
From **Cllr Carr**
Title of Report **Update on Open Spaces**
Purpose of Report **To note/discuss/ratify**

1. Updates for noting

- 1.1 Working Party. The Working Party (Findon Village Volunteers) has been busy as usual every Wednesday. The footpath leading from the Oval to the Gallops Farm Road has been cleared. Clearance work has been done on the Bridleway leading up to Gallops (with the assistance of Sheep Fair helpers) to ensure there is sufficient room for the Downland tractor rides which will be a new feature at this year's Sheep Fair. Other clearance work will be carried out in and around Nepcote Green in readiness for the Sheep Fair. Some repair work has been done to the Nepcote Green fencing (broken rails and damaged posts) and mowing of some of the A24 footpaths.
- 1.2 Open Spaces Projects. The Stable Lane Operation Watershed project is being pursued (the Contractor is being pressed for an estimate) and also the proposed Bus Shelter re-location to Horsham Road.

2. Issues for consideration/ratification by full Council

- 2.1 None.

Agenda Item 19.90h

Report to **Findon Parish Council**
Meeting Date **5 August 2019**
From **Cllr Carr**
Title of Report **Update on Allotment Gardens**
Purpose of Report **To note**

1. Updates for noting

- 1.1 The work involved in clearing the area at the eastern end of the Allotment Gardens including the felling of a number of sycamore trees (with the permission of Arun District Council) has been completed. There is now a great improvement in light and air for the nearest plots
- 1.2 The long standing problem regarding certain unkempt plots has almost been resolved and we have been able to welcome two new plot holders.
- 1.3 It appears that over the years there has probably been some green waste fly tipping into the area at the eastern end of the Allotment Gardens and I am liaising with ADC as to whether a suitable sign can be displayed

2. Issues for consideration/ratification by full Council

- 2.1 None

Agenda item 19.91 a June 2019

Receipts

Jun-19												
Date	Receipt ID	From	Details	Precept	Interest	Allotment Gardens	Misc/SF	VAT reclaim	Open Spaces	Op W/Shed	Xmas lights	Total Receipts
				22500.00	10.21	255.00	317.20	0.00	0.00	0.00	0.00	23082.41
24/06/19	cr	Came & Co	voided chq 100999						191.45			191.45
26/06/19	cr	Sheep Fair	reimb inv				100.00					100.00
29/06/19	cr	HSBC	interest		5.19							5.19
												0.00
												0.00
												0.00
												0.00
				22500.00	15.40	255.00	417.20	0.00	191.45	0.00	0.00	23379.05

Payments

Jun-19																
Date	Pmnt ID	Paid to	Details	Salary & Tax	Admin	BT & SSE	Grants	Subs	Open Spaces	Op W/Shed	TEP	Xmas lights	Updated FNDP	Sheep Fair	GDPR & web site	Total Payments
				1701.00	381.07	558.16	0.00	639.98	2403.05	0.00	0.00	0.00	0.00	510.02	120.00	6313.28
10/06/19	101005	SSALC	LCR sub					17.00								17.00
	101006	AC Gardens (Sussex) Ltd	grass cuts, repairs						622.16							622.16
	101007	Arun Business Supplies	office supplies		14.13											14.13
	101008	HMRC	Clerk May tax	172.00												172.00
	101009	F MacLeod	Clerk May salary	688.30												688.30
	101010	F MacLeod	Clerk May exps		76.98											76.98
	101011	F MacLeod	Clerk storage		65.00											65.00
	101012	Friends SJTB Church	APM food etc		240.00											240.00
24/06/19	101013	Findon Village Hall	June Hall hire		120.00											120.00
	101014	AC Gardens (Sussex) Ltd	grass cuts, screen damage						1392.00							1392.00
	101015	R S Hall & Co	FPC and SF int audit		360.00											360.00
	101016	SSALC Ltd	Clr event		84.00											84.00
	101017	S Smith	APM exps		59.43											59.43
	101018	Came & Co	mower ins						188.06							188.06
21/06/19	DD	SSE	electrical supply			15.28										15.28
																0.00
																0.00
				2561.30	1400.61	573.44	0.00	656.98	4605.27	0.00	0.00	0.00	0.00	510.02	120.00	10427.62

Bank reconciliation

Balance as at 30/6/2019		Balance	B/forward	81617.89
CA	49581.18		Receipts	296.64
DA	30541.50		Payments	4114.34
	80122.68			77800.19
Uncl'd chqs	761, 844, 961, 994, 1013-1018	2322.49		
icl				
		77800.19		

Agenda item 19.91 a July 2019

Receipts

Date		Jul-19										
Receipt ID	From	Details	Precept	Interest	Allotment Gardens	Misc/SF	VAT reclaim	Open Spaces	Op W/Shed	UFNDP	Total Receipts	
			22500.00	15.4	255.00	417.20	0.00	191.45	0.00	0.00	23379.05	
29/07/19	cr	Groundwork UK								5235.00	5235.00	
	cr	HSBC	interest	5.02							5.02	
			22500.00	20.42	255.00	417.20	0.00	191.45	0.00	5235.00	28619.07	

Payments

Date		Jul-19														
Pmnt ID	Paid to	Details	Salary & Tax	Admin	BT & SSE	Grants	Subs	Open Spaces	Op W/Shed	TEP	Xmas lights	Updated FNDP	Sheep Fair	GDPR & web site	Total Payments	
			2561.30	1400.61	573.44	0.00	656.98	4605.27	0.00	0.00	0.00	0.00	510.02	120.00	10427.62	
01/07/19	101019	HMRC	Clerk June tax	172.00											172.00	
	101020	F MacLeod	Clerk June salary	688.30											688.30	
	101021	F MacLeod	Clerk June exps		76.41										76.41	
25/07/19	101022	G A Parton	electrical services					155.00							155.00	
	101023	A C Gardens (Sussex) Ltd	grass cuts and tree works					660.00							660.00	
	101024	David Chaffe	prof services											120.00	120.00	
	101025	Findon Garden Machinery	parts					31.42							31.42	
	101026	SSALC	Chairman event		108.00										108.00	
	101027	STJB Primary School	hall hire		80.00										80.00	
19/07/19	DD	SSE	electrical supply			25.25									25.25	
22/07/19	DD	BT Group	services			338.98									338.98	
23/07/19	DD	SECOM	security system										129.38		129.38	
25/07/19	DD	BT Group	services			139.32									139.32	
				3421.60	1665.02	1076.99	0.00	656.98	5451.69	0.00	0.00	0.00	0.00	639.40	240.00	13151.68

Bank reconciliation

Balance	as at 31/7/2019		Balance	B/forward	77800.19
	CA	50988.05		Receipts	5240.02
	DA	30546.52		Payments	2724.06
		81534.57			80316.15
Uncl'd chqs	761, 844, 961, 1022-1027 incl	1218.42			
		80316.15			

Agenda item 19.91 b

Payments total £4241.05

Date	Aug-19															
	Pmnt ID	Paid to	Details	Salary & Tax	Admin	BT & SSE	Grants	Subs	Open Spaces	Op W/Shed	TEP	Xmas lights	Updated FNDP	Sheep Fair	GDPR & web site	Total Payments
				3421.60	1665.02	1076.99	0.00	656.98	5451.69	0.00	0.00	0.00	0.00	639.40	240.00	13151.68
05/08/19	101028	Findon Village Hall	hall hire		51.00											51.00
	101029	JNR Computer Services	IT support, licences												2379.36	2379.36
	101030	R Carr	expenses		28.00				34.83							62.83
	101031	A C Gardens (Sussex) Ltd	grass cuts						840.00							840.00
	101032	HMRC	Clerk July tax	172.20												172.20
	101033	F MacLeod	Clerk July salary	688.10												688.10
	101034	F MacLeod	Clerk July expenses		27.57				19.99							47.56
																0.00
				4281.90	1771.59	1076.99	0.00	656.98	6346.51	0.00	0.00	0.00	0.00	639.40	2619.36	17392.73

Report to: **Findon Parish Council**
Meeting Date: **05 August 2019**
From: **David Hutchison**
Title of Report: **UPDATE**
Purpose of Report: **To note**

1. Update for noting

A24 Speed Limit Reduction to 40mph

1.1 Ben Whiffin (WSCC Highways) advised as follows:

'The application window for Community Highway Schemes closes at the end of July, and we will then enter a period of moderation. I would anticipate coming back to you with further information end of August/September 2019.'

1.2 TEP Group would still prefer the scheme to come forward as a community TRO but will await the further information in Aug/Sept 2019.

Village Entry Signs (SDNP shared identity style)

1.2 Veronica Craddock (SDNPA Infrastructure and Environment Strategy Lead) advised as follows:

'Thank you for your email, the SDNPA will be preparing a project called at the moment 'Communities in the South Downs' which will be reported to the NPA probably in November this year.

The project will be a pilot to look at a range of highway and sense of place issues in a small group of settlements across the National Park in order to establish working methods and best practice. We would hope to begin work on the projects next year. At the moment I don't have any further information about how the project will go forward but will keep you informed as the project develops'

1.3 TEP Group have put forward Findon as one of the settlements for the pilot study. The SDNPA have not yet finalised which settlements will be involved in the pilot study.

1.4 FPC has a current IDP bid for a contribution towards these new village entry signs which will feature a SDNP shared identity element and a unique wording for Findon.

Proposed Conservation Area in and around Nepcote Green

1.5 David H met with David Boyson (SDNPA Historic Buildings Officer) to review progress towards the first stage of public consultation on the proposals. The SDNPA as the LPA lead the process and the proposed designation is an aspiration in the made FNP and retained in FNP Update 1.

1.6 A final draft CA Appraisal (CAA) and final draft CA Action and Management Plan (CAAMP) are almost complete and should be ready for the first round of public consultation before the end of this year. The public consultation process is quite extensive and also involves individual letters to all property and land owners in the proposed designated CA as well as FPC and wider community consultation.

1.7 The final draft CAA land area includes Nepcote Green and its immediate surrounds, the Cissbury parkland landscape and listed buildings and houses of local architectural or heritage significance along Nepcote. David Boyson and Ruth James (SDNPA Landscape Lead) to review inclusion of part of the eastern edge of Findon and the downland training gallops in the CAA as an important part of the cultural heritage of Findon following submission of local information on the history of race horse training in Findon from c1855 when Henry Padwick/John Day set up the Downs Stables. (FPC has a current IDP bid for a contribution to signage for a race horse training heritage trail, here)