

Findon Parish Council

**Minutes of the Finance & Governance Committee meeting held on 25 July 2019
at 8.15pm at Findon Village Hall, Findon**

Present: Cllrs Smith (Chairman), Gear, and Carr.

In Attendance: Clerk Miss F MacLeod, Cllrs Wilson, Martin and Barnett (observers).

Item No		<u>Action By</u>
FG 19.11	To appoint a Chairman for the ensuing year	
	As there were no nominations for the appointment, this item was deferred to the next Committee meeting. It was agreed that Cllr Smith would chair the meeting.	
FG 19.12	To appoint a Deputy Chairman for the ensuing year	
	As there were no nominations for the appointment, this item was deferred to the next Committee meeting	
FG 19.13	To receive and note apologies for absence	
	Apologies were received from Cllrs Goldsworthy and Robinson.	
FG 19.14	To sign as a correct record the minutes of the Finance & Governance Committee meeting held 11/1/2019	
	It was proposed and seconded that the minutes dated 11 January 2019 be approved and signed by the Chairman.	
FG 19.15	Declarations of interest	
	Cllr Smith declared a pecuniary interest in Agenda item FG 19 18 grant application for Findon Swimming Pool as he was Chairman. However, this would make the meeting inquorate and the item would be therefore be deferred to the next Findon Parish Council (FPC) meeting for consideration.	
FG 19.16	Matters arising and actions from the minutes not covered elsewhere on the Agenda	
	None.	
FG 19.17	Public Question Time	
	There were no members of the public or press at the meeting.	
FG 19.18	Grant application requests	
	<p>The Clerk referred to the report (as previously circulated) following the request from Cllr Goldsworthy agreed at the FPC meeting on 24 June 2019 for grant applications to be reviewed by the Committee prior to approval by FPC. Concern was raised regarding this built in delay to the process. The Committee felt that the application from the Pre-School should be for the interior of the building only, and the application from the Parochial Church Council should reflect local activities only.</p> <p>Resolved: that the Finance & Governance Committee</p> <ol style="list-style-type: none"> 1. would not review future grant applications prior to consideration by FPC; 2. defers the grant application from Findon Swimming Pool for consideration at the FPC meeting on 5 August 2019; 3. recommends the following grant amounts be approved by FPC at the meeting on 5 August 2019: <ul style="list-style-type: none"> • Findon Village Hall Trust - £500.00 • Lambs Tails - £100.00 	

Signed:

Dated:

	<ul style="list-style-type: none"> • St John the Baptist School PTA - £750.00 • Friends of St John the Baptist Church - £700.00 • Parochial Church Council of Findon, Clapham and Patching (St John the Baptist Church) - £700.00 for local activities; and • Findon Village Pre-School - £1000.00 for interior improvements. 	
FG 19.19	Future arrangements for services	
	<p>The Clerk introduced the report (as previously circulated) regarding the future provision of services for Internal Audit, web site management, IT Support, and the contract renewal for SSE electrical supply for street lighting.</p> <p>Resolved: that</p> <ol style="list-style-type: none"> 1. The proposals in paras 1.2 to 1.4 of the report be taken to the FPC meeting on 5 August 2019 for approval/ratification; and 2. Two FPC cheque signatories be authorised to complete the documentation as detailed in para 1.5 of the report and the agreement in principle be ratified at the FPC meeting on 5 August 2019. 	
FG 19.20	Review of 2019/20 budget spend	
	<p>The Clerk referred to the year to date spend against budget (as previously circulated) and drew attention to the ongoing issues with BT Cloud telephony. Subject to resourcing availability and other FPC priorities, the Clerk would endeavour to make progress with BT over the summer.</p> <p>Resolved: the Committee noted the year to date spend against budget.</p>	FM
FG 19.21	Items to be referred to a future Committee meeting not already included in the minutes	
	None.	

The meeting closed at 8.35pm.

Signed:

Dated: